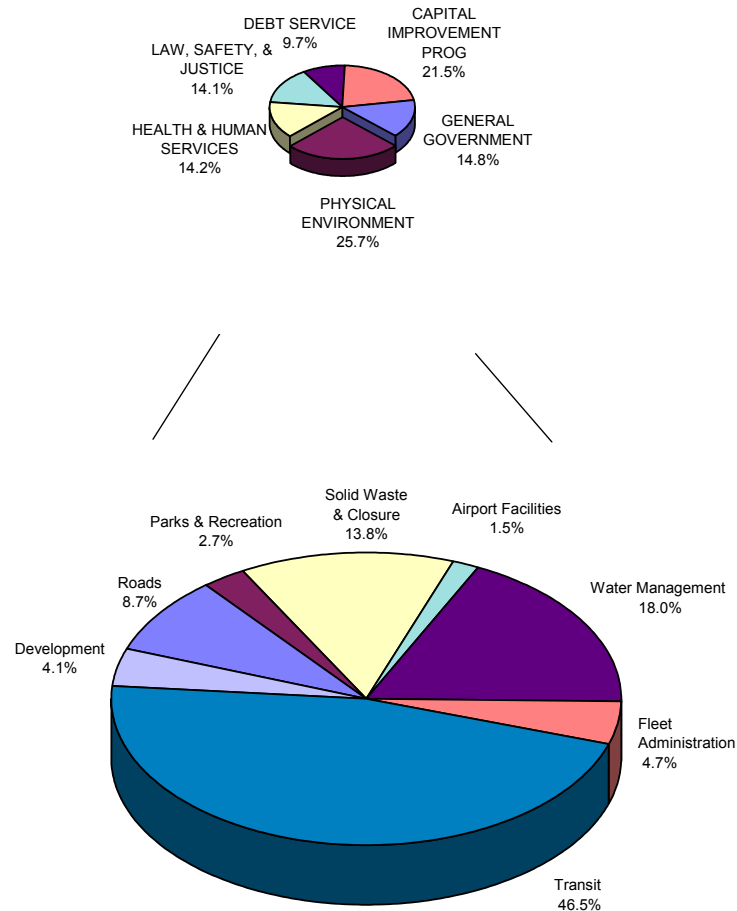


Physical Environment

Physical Environment \$745 Million



Organization of the Pie Chart: The following agencies were combined to make the pie chart more readable.

Development: Development & Environmental Services

Fleet Administration: Motor Pool Equip Rental, Equipment Repair & Replacement,
Transit Non-Revenue Vehicles, Transit Fleet Replacement, and Water Pollution Control Equipment.

Parks & Recreation: Parks & Recreation, Youth Sports Facilities Grants.

Roads: Roads and Stormwater Decant

Solid Waste & Closure: DNR Admin., Solid Waste, Post-Closure Landfill Maintenance, DNRP GIS Management.

Water Management: Intercounty River Improvement, River Improvement, Water & Land Resources (SWM), Wastewater
Treatment, Noxious Weeds, and Rural Drainage.

Transit: Transit

Source: Program Plan Summary Page (Found at the end of the section).

P R O G R A M E X P L A N A T I O N S

I N T R O D U C T I O N

The Physical Environment Program supports all services related to building and land use permitting, community and regional parks, various recreational programs, solid waste disposal, surface water management, wastewater treatment, roads and transit operations. These services are delivered by the Departments of Development and Environmental Services (DDES), Natural Resources and Parks (DNRP), and Transportation (DOT). They are all dedicated to enhancing the quality of life and economic vitality of the Puget Sound region. Below is a summary of each department and its budget highlights.

The Department of Development and Environmental Services' long-term financial stability requires that the department raise its fees to keep pace with cost increases. The fee structure for the department's services was completely restructured in 1999 and a practice of reviewing the fees every three years was established. 2002 was the third consecutive year without a fee increase. The Department proposed a fee restructuring and increase to the King County Council as part of the 2003 Proposed Budget. During the course of budget deliberations, it was decided to delay action on the fee changes until the results of an executive audit and a task force study were available. In June 2003, the King County Council adopted a fee increase and restructuring in accordance with those two documents. Most of the fee restructuring changes will take effect on January 1, 2004.

The Department's business model approach requires a regular adjustment of staffing, business practices and customer service levels in accordance with the resources available. The 2004 activity forecast for the building and land development industry, as developed by DDES in consultation with industry representatives, calls for a 2 percent increase in business. In spite of that modest increase, the department will be reducing its total request for FTEs from 249 to 242. The department will continue to reduce overhead and take advantage of efficiency opportunities in the processing of permits.

The Department of Natural Resources and Parks (DNRP) administers various divisions and sections which provide services related to water quality, solid waste disposal, parks and recreation, centralized geographic information system (GIS) and environmental protection. These divisions include:

- **The Geographic Information System (GIS) Center**, reports to the DNRP Director's Office and administers the County's central GIS databases. The GIS Center provides a single point of accountability for equitable access to consistent and accurate GIS data, provides products for all end-users and coordinates the development of a regional GIS system.
- **The Parks and Recreation Division** administers a system of unincorporated area and regional parks, regional trails, and recreational facilities, including a regional aquatics facility. The division, following the voter approval of a four-year, county-wide 4.9 cent (per \$1,000 A/V) Property Tax Levy to commence in 2004, will be primarily funded from the new Levy (\$11.5 million). The remaining funding of approximately \$6 million comes from various Park Fee revenues and a Current Expense (CX) Fund Transfer of approximately \$3 million. The CX Transfer dollars are to support the remaining Park facilities located in urban growth areas of the County.
- **The Solid Waste Division (SWD)** protects public health by administering the safe trans-

fer and disposal of solid waste through a regional system of transfer stations and a regional landfill. The division's financing is generated through disposal fees, with no rate increase proposed for 2004. The 2004 Executive Proposed Budget represents some major shifts, revisions and reductions within the Solid Waste Utility's operations. The major impetus to these revisions was the need to reduce overall expenditures sufficiently to provide savings, at least equivalent to the cost of a new rental assessment on the Cedar Hills landfill. Beginning in 2004, the Current Expense (CX) Fund, which owns the landfill, will begin charging Solid Waste Division rent of \$7 million per year. Solid Waste has revised their operations and cost structure to maintain appropriate service levels, absorb the \$7 million new rental charge and maintain the existing \$82.50 [per ton] tip fee charged to public haulers.

- **Wastewater Treatment Division (WTD)** improves water quality and protects public health by transporting and treating sewage and safely disposing of biosolids. The division's financing is generated through a regional sewer rate collected from the component sewer agencies and a capacity charge on new sewer hook-ups. The 2003 sewer rate was reapproved by Council, for 2004, at \$23.40 per month per Residential Customer Equivalent (RCE), and will be maintained by the wastewater utility throughout 2004.
- **Water and Land Resources Division (WLRD)** improves water quality and protects the environment by administering the surface water drainage utility for unincorporated King County, the regional flood control programs and facilities and a variety of stewardship programs to protect watersheds, and rural and resource lands. The financing for the division is provided from a variety of sources, including: 1) a drainage fee in the unincorporated area, 2) river improvement levy, 3) noxious weed assessment, 4) interfund transfers from the Wastewater Treatment Division and the Local Hazardous Waste program, 5) contract payments from cities, and 6) grants. No rate changes are proposed for 2004.

The Department of Transportation (DOT) comprises several divisions that provide services related to public transportation, community outreach on transportation issues, road construction and maintenance, regional aviation, and fleet management. The Divisions of the DOT and their principal functions are as follows:

- **DOT Director's Office** provides leadership, advocacy, and support for the Department. The Director's staff maintains good relations with DOT's customers and the community through inter-governmental, community, and media relations; transit-oriented development projects; and transportation planning.
- **Transit Division** provides and coordinates countywide bus service; manages vanpool and rideshare systems; and provides paratransit services for elderly and/or disabled riders. Transit also works with Sound Transit to integrate and prepare for implementation of rail and bus services in 2004 and beyond. Despite lower than anticipated revenue collections in the current year and in the six years beginning with 2004 the Transit budget sustains the service hours added in 2003 and adds service hours as park and ride facilities are completed. This service level is made possible, in part, by reducing indirect and direct service support to bus service delivery.
- **Road Services Division** strives to increase mobility through arterial networks, bridge rehabilitation, and corridor system improvements. Steady revenue increases and a focus on operational efficiencies have allowed an increased transfer to the capital program in 2004 while also expanding support for the existing traffic enforcement program.
- **Fleet Administration Division** manages the County's non-revenue vehicles in the Motor Pool Fund, the Wastewater Equipment Rental and Revolving Fund, and the Public Works Equipment

PHYSICAL ENVIRONMENT PROGRAM PLAN

Rental and Revolving Fund.

- **King County International Airport (KCIA)** supports the economic vitality of the County, the National Air Transportation System, and provides safe and continuous general aviation airport services. In the 2004 budget the new management at the airport has proposed a reorganization to improve reporting and accountability. Following two years of decline, the revenue projections in the 2004 budget indicate a slight increase.

Development and Environmental Services

DEVELOPMENT AND ENVIRONMENTAL SERVICES

Mission

Development and Environmental Services

To serve, educate and protect our community through the implementation of King County's development and environmental regulations.

ISSUES AND PRIORITIES

The Department of Development and Environmental Services (DDES) will complete its fourth consecutive year with a positive fund balance in 2003. All activities related to permitting are entirely self-supporting. Permitting-related activity declined in the years

2000 and 2001, but began to increase in 2002. That recovery has continued into 2003 and, according to industry colleagues, has now spread to Pierce and Snohomish County. The nature of the recovery within King County has led to a modification in permit mix. Business plans have been adjusted accordingly. Overall the industry appears to be stable and modestly gaining strength.

In spite of a modest 2 percent increase in business activity projected for 2004, the department will be reducing its total request for FTEs from 249 to 240. The department will continue to hold spending and staffing down to the level required by business activity, i.e., customer demand.

The Current Expense (CX) Fund will support three areas in the DDES in 2004: Fire Investigation; Code Enforcement - Zoning and Grading; and Code Development and Education. The 2004 budget proposes a reduction in CX support of \$500,000 to fund the following areas within the DDES: Fire Investigation, Code Enforcement-Grading (environmental protection) and a reduced amount for Code Enforcement-Zoning. In accordance with Council-adopted policy, the DDES budget also includes a contingent expenditure authority to address unanticipated levels of permit activities.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Development & Environmental Svcs. (DDES) 1340/0325

Program Area		Expenditures	FTEs *	TLTs
PE				
2003 Adopted		29,855,535	249.50	0.00
Status Quo **		1,269,685	0.00	0.00
Status Quo Budget		31,125,220	249.50	0.00
Code/ Item# Description	Contra Add Back			
			0	
Revenue Backed				
RB01	Address Correction for E-911	76,721	0.50	0.00
RB03	PBX Insp. Supp [E-911] (cont'd by E-911)	118,154	1.00	0.00
RB04	Fire Investigation Support for Cities	176,435	1.00	0.00
RB05	KC DNRP, SWD, 1 Code Enforcement Off.	149,098	1.00	0.00
RB06	DDES, Abate't Fund, 1 Code Enforce't Off.	165,462	1.00	0.00
RB07	KC DNRP; Adopt., Supp. and Impl. Of CAO	71,673	0.50	0.00
RB08	RDP; environ. code enforce.	456,033	3.00	0.00
RB09	Washington State DOT permit Coordination	72,809	0.50	0.00
		1,286,385	8.50	0.00
Technical Adjustment				
TA01	Staff Adjustments	(591,258)	(7.00)	0.00
TA02	Lo Org Budget Adjustments	19,496	0.00	0.00
TA03	Adjust Department Overtime	(30,185)	0.00	0.00
TA04	Workload Contingency Adjustment	975,000	5.00	0.00
TA05	O & M Adjustments	15,997	0.00	0.00
TA06	PSQ Adjustments	(3,120,926)	(15.50)	0.00
		(2,731,876)	(17.50)	0.00
Technology Requests				
IT01	Financial System Restructuring (see RB02)	221,844	0.00	2.00
IT02	Field Inspection Devices	50,600	0.00	0.00
IT03	DDES Databse Server Replacement	168,370	0.00	0.00
IT04	Permit System Replacement; scope of work	165,000	0.00	0.00
		605,814	0.00	2.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(4,522)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(65,267)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	1,624	0.00	0.00
CR08	Technology Services Infrastructure Charge	10,622	0.00	0.00
CR09	Geographic Information Systems Charge	(14,889)	0.00	0.00
CR11	Telecommunications Services	(48,883)	0.00	0.00
CR12	Telecommunications Overhead	(23,571)	0.00	0.00
CR13	Motor Pool Usage Charge	(35,281)	0.00	0.00
CR14	Facilities Management Space Charge	(6,197)	0.00	0.00
CR15	Insurance Charges	(23,969)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(21,593)	0.00	0.00
CR21	Debt Service Adjustment	293	0.00	0.00
CR25	Financial Services Charge	39,888	0.00	0.00
CR26	Retirement Rate Adjustment	(223,695)	0.00	0.00
CR31	Cell Phone and Pager Services	(11,420)	0.00	0.00
CR39	COLA Adjustment	(101,849)	0.00	0.00
CR40	MERIT Adjustment	(20,444)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	855,615	0.00	0.00
CR46	Countywide Strategic Technology Projects	63,643	0.00	0.00
CR47	Finance Payroll Projects	34,814	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Development & Environmental Svcs. (DDES) 1340/0325

	404,919	0.00	0.00
2004 Proposed Budget	30,690,462	240.50	2.00
% Change over Status Quo		-1.40%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Program Highlights

Technical Adjustments

Staff Adjustments - (\$591,258) and (7.0) FTEs. This proposal will reduce personnel costs to a level commensurate with projected department revenues and will have minimal or no impact on various DDES customers. This reduction allows DDES to function within its budget and achieve financial stability.

Log Budget Adjustments - \$19,496. This proposal would reallocate positions and resources to better align with the department's business plan and provide for greater efficiencies. The increase is due to the addition of a new Asst. Division Director position in the Business Services Division, replacing an existing Administrative Assistant position (at a higher rate of pay).

Adjust Department Overtime – (\$30,185). This proposal would adjust the amount of overtime costs based on projections for 2004. Overtime requirements for the department have decreased resulting in a reduction of the funds required.

Workload Contingency Adjustment - \$975,000 and 5.00 FTEs. This proposal allows the department to respond to unanticipated demands of up to 15 percent beyond projected receipts by providing adequate resources to accomplish core services. Contingency for only 5.0 positions is being requested.

O & M Adjustments - \$15,997. This proposal adjusts various overhead and maintenance expenditures to the appropriate levels in support of the 2004 Proposed Budget.

Proposed Status Quo (PSQ) Adjustments - (\$3,120,926) expenditures; \$1,434,938 revenues; (15.5) FTEs. This proposal removes positions and expenditures with year-to-year funding from the 2004 PSQ Budget.

Revenue Backed

Address Corrections for E-911 - \$76,721 and 0.50 FTE. This program provides for the identification and correction of addresses that contained errors when they were originally recorded.

PBX Inspection Support for E-911 - \$118,154 and 1.0 FTE. This proposal provides for inspections of Private Board Exchange Systems to further improve the reliability of the E-911 system. E-911 to pay for a .50 FTE and DDES will fund the remainder to retain a 1.0 full FTE.

Fire Investigation Support for Cities - \$176,435 and 1.00 FTE. One FTE Deputy Marshal/Investigator is required to investigate and determine the origin and cause of fires as well as the criminal investigation and prosecution of arson in incorporated cities. Cities will be invited to participate by contracting with DDES to pay a pro-rata share of the costs of the program.

SWD Funding for 1.00 Code Enforcement Officer - \$149,098 and 1.00 FTE. This proposal provides for a code enforcement officer to respond to complaints concerning accumulations of junk, and debris, such as accumulation of solid waste garbage, inoperative vehicles, and auto parts.

Abatement Funding for 1.00 Code Enforcement Officer - \$165,462 and 1.00 FTE. This program provides for a code enforcement officer to respond to hazards, substandard housing, non-severe junk, and complaints of debris from citizens of unincorporated King County. Funding for this position will come from the Abatement Fund.

DNRP Funded; Adoption, Support and Implementation of the Critical Areas Ordinance - \$71,673 and 0.5 FTE. This proposal supports the effort to adopt a new Critical Areas Ordinance (CAO). The proposed FTE will serve as the executive branch support staff during the Council committee review and Council adoption phases. Following adoption of the CAO, the proposed Project Program Manager will prepare a training program for the full implementation of the new ordinance. The proposal funds a 1.0 FTE from January 1, 2004 through June 30, 2004. Other assignments will

PHYSICAL ENVIRONMENT PROGRAM PLAN

be pursued by the assignee, beginning July 2004.

Rural Drainage Program - \$456,033 and 3.00 FTEs. This program provides support for the code enforcement effort in the rural areas of King County to protect the natural environment by consistently enforcing the King County Code. This includes 7-day, 24-hour service to respond to serious environmental violations.

Washington Department of Transportation - \$72,809 and 0.50 FTE. This position will coordinate Washington State Department of Transportation (WADOT) permits by providing permit intake, review, and inspection functions.

Technology Requests

Financial System Restructuring - \$221,844. This project restructures the processing database design of the custom DDES Finance (Revenue) System. The system is effective in its basic operations, but costly to maintain. It has functional deficiencies due to the incremental approach used in its development, which makes systems support labor intensive. It is also database dependent, as its basic business logic is built from database stored procedures. The goals of this project are to improve processing performance, fix deficiencies, improve integration with other mission critical applications and make its database independent. The project will be funded from fund balance (reserves) generated from permit fees.

Field Inspection Devices - \$50,600 expenditures. This project is designed to automate the collection of inspection results in the field in order to minimize the number of systems that inspectors use to report inspection events. The first phase of this project will equip approximately 25 inspectors with devices in 2004. The second phase, to occur in 2005, would equip the remaining inspectors in the field.

DDES Database Server Replacement - \$168,370 expenditures. This is a simple replacement of the six-year old HP9000 DDES primary database server. The existing server is no longer on the HP support list. The replacement server will have updated technology and combine reduced maintenance costs with improved performance and enhanced support.

Permit System Replacement Scope of Work - \$165,000 expenditures. This project is a continuation of a research project currently underway to find a replacement to the present permit system. The project is needed due to significant performance problems with the existing system and a lack of interest by the existing vendor in supporting the system as it operates in the DDES technology environment.

Central Rate Adjustments - \$404,919 Central rate adjustments include: Non-Rep. Class Comp. reserves, GIS, PAO, Finance, Finance Payroll Project, CX Overhead, ITS Infrastructure and O&M, OIRM, Insurance Charges, COLA, Debt Service Adjustment, Telecommunications Services and Overhead, Property Services Long Term Lease and Lease Administration Fee, Motor Pool, Debt Service, DCFM O&M, Flex Benefits, and Retirement.

**Link to Development and Environmental Services Fund
Financial Plan, 77 KB**

Natural Resources and Parks

**[Link to the Department of Natural Resources
and Parks Organizational Chart, 35 KB](#)**

NATURAL RESOURCES AND PARKS

Mission

Natural Resources & Parks

To be the steward of the region's environment and strengthen sustainable communities by protecting our water, land and natural habitats, safely disposing of and reusing wastewater and solid waste, and providing natural areas, parks and recreation programs.

ISSUES AND PRIORITIES

The Department of Natural Resources and Parks (DNRP) includes the following organizational units: DNRP Administration, GIS Center, Wastewater Treatment Division, Water and Land Resources Division (multiple appropriation units), Solid Waste Division, and Parks and Recreation Division.

DNRP Administration

The administrative unit is comprised of the DNRP Director's Office, DNRP Human Resources, a Technology unit and a Public Outreach unit. In 2004, the Public Affairs program will be transferred to the Wastewater Treatment and Water and Land Resource Divisions.

GIS Center

The GIS Center, organized as a separate internal service fund, provides all County users with a single point of accountability for equitable access to consistent and accurate GIS data and products, provides efficient GIS database management, and works to develop a regional GIS system. In addition to working on countywide GIS functions, the GIS Center also provides staff support for DNRP GIS business needs in each of the four DNRP divisions.

Parks & Recreation Division

The 2004 Parks and Recreation Division Executive Proposed Budget assumes that parks, pools and facilities located within the incorporated areas of the County have been successfully transferred out of the County's inventory. Transferring parks, pools and facilities within the urban growth areas enables the Parks Division to achieve its goal of becoming a regional park system. During 2003, the Parks Division aggressively negotiated the transfer of eight pools and 16 facilities and parks within city limits. The 2004 proposed budget assumes that all local facilities inside city limits are transferred or "mothballed."

The 2004 Executive Proposed Budget relies on several sources of revenue. Due to the successful passage of the four-year Parks Levy in May 2003, \$11.5 million of funding will be derived from property tax revenues, \$6.5 million will be derived from sources such as advertising, naming rights, sponsorships, concession agreements, donations and miscellaneous revenues and \$3 million will be transferred from the Current Expense (CX) Fund for the operation of local parks, pools and facilities within the urban growth areas of the County. Parks will continue its entrepreneurial efforts to maximize revenues and transfer properties within the urban growth areas in an effort to reduce the CX Fund contribution.

Solid Waste Division

The Division continues its mission of maximizing ratepayer value by ensuring the citizens of King County have access to efficient and reliable regional solid waste handling and disposal services at rates as low as reasonably possible and consistent with sound environmental stewardship of regional resources.

The 2004 budget presents significant challenges to the division with one of the most significant being the requirement to begin payment of \$7 million in annual Current Expense Fund rent for the use of the Cedar Hills regional landfill. In addition, the expected closure of Cedar Hills in 2012 is prompting an examination of how the division will continue to play a role in regional solid waste management.

PHYSICAL ENVIRONMENT PROGRAM PLAN

The division intends to maintain a public presence in the marketplace to promote competition in an effort to influence future solid waste costs, and to invest in facilities to enhance disposal choices. As stated in the 2001 Solid Waste Business Plan, “the division must begin to make significant changes to system facilities, to prepare for the transition to waste export, well before the actual closure of Cedar Hills.” The 2004 Executive Proposed Budget continues the division’s efforts to improve efficiency with facility upgrades, operational changes, and program enhancements that will make the Solid Waste system safer, more efficient, and better prepared for the eventual closure of the Cedar Hills landfill while also accommodating the \$7 million annual rent payment.

Wastewater Treatment Division

The King County Council has adopted the continuation of the \$23.40 sewer rate for 2004 and increased the capacity charge from \$17.60 to \$18.00. The 2004 sewer rate and capacity charge were set to meet the minimum required debt service coverage ratios allowed under the Wastewater Treatment Division’s adopted financial policies. The adopted rates determine the maximum amount of operating and capital that Wastewater can spend in 2004. In 2004, the primary factor impacting these rates/ratios is the recent weakness seen in the commercial side of Residential Customer Equivalents (RCEs).

Included in the 2004 rate is funding to address several key areas: (1) Regional Wastewater Services Plan (RWSP). Implementation of the plan began in late 1999 and will continue through at least 2030. The 2004 Proposed Operating Budget does not fund RWSP or Brightwater activities, which are included in the CIP proposal; (2) Productivity Initiative: The Productivity Initiative is a collaborative effort between management and labor to achieve significant cost savings in operating and building the wastewater treatment system while continuing to meet federal, state and local environmental regulations and goals. This program is in full force, with the establishment of 10-year operating cost reduction targets. The 2004 operating budget incorporates \$1.5M in Productivity Initiative savings. In 2004, the Productivity Initiative will expand to include the asset management and major capital construction programs for the wastewater program.

Water and Land Resources Division

For the 2004 budget, the Water and Land Resource Division (WLRD) was forced to make challenging decisions, as rising costs outpaced revenues. Although the Surface Water Management (SWM) fee collected in the unincorporated areas will remain relatively stable in 2004, there is a significant increase in costs due to the implementation of regulations and costs associated with labor. In addition, compliance activities associated with the Endangered Species Act (ESA) and the Clean Water Act (CWA), along with development activities in support of the Critical Areas Ordinance (CAO), have created an increase in demand on WLR staff, programs and capital improvements.

Similar to the structural financial gap being experienced by the Current Expense Fund, there is a gap between the division’s programmatic expectations and the local and regional revenues currently available to the division. The 2004 work program, for the division, includes an assessment of alternative funding mechanisms to minimize this gap.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Natural Resources & Parks Administration 4040/0381

Program Area		Expenditures	FTEs *	TLTs
PE	2003 Adopted	4,918,858	29.00	3.00
	Status Quo **	156,514	0.00	0.00
	Status Quo Budget	5,075,372	29.00	3.00
Code/ Item#	Description	Contra Add Back	0	
Administrative Service Reductions				
AS01	Code Development Support Reduction	(70,539)	0.00	0.00
		(70,539)	0.00	0.00
Program Change				
PC01	Public Affairs Staffing Transfers to WLRD & WTD	(177,020)	(2.00)	0.00
PC02	Executive Fellows: Management and Policy	189,994	0.00	2.00
PC03	Advertising Program Move to WTD	(231,775)	0.00	0.00
		(218,801)	(2.00)	2.00
Technical Adjustment				
TA01	Permanent Research Librarian	0	1.00	(1.00)
TA02	Adjustments to Miscellaneous Supply Costs	17,715	0.00	0.00
TA03	Adjustments to Service Costs	151,485	0.00	0.00
TA04	Increased Support to Other County Agencies	123,605	0.00	0.00
TA05	Adjustments to Salary/Benefits Budget	18,960	0.00	0.00
TA06	Emerging Issues Work Program Redirect	32,232	0.00	0.00
		343,997	1.00	(1.00)
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(608)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(131,622)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(15)	0.00	0.00
CR08	Technology Services Infrastructure Charge	272	0.00	0.00
CR11	Telecommunications Services	37	0.00	0.00
CR12	Telecommunications Overhead	(754)	0.00	0.00
CR13	Motor Pool Usage Charge	1,670	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	46,152	0.00	0.00
CR22	Long Term Leases	(38,583)	0.00	0.00
CR25	Financial Services Charge	12,138	0.00	0.00
CR26	Retirement Rate Adjustment	(33,925)	0.00	0.00
CR31	Cell Phone and Pager Services	(1,547)	0.00	0.00
CR36	Property Services Lease Administration Fee	(260)	0.00	0.00
CR39	COLA Adjustment	(12,224)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	76,611	0.00	0.00
CR46	Countywide Strategic Technology Projects	8,163	0.00	0.00
CR47	Finance Payroll Projects	5,039	0.00	0.00
		(69,456)	0.00	0.00
2004 Proposed Budget		5,060,573	28.00	4.00
% Change over Status Quo		-0.29%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Program Highlights

DNRP Administration

Administrative Service Reductions

Code Development Support Reduction – (\$70,539). This proposal will reduce the DNRP contribution to the Shoreline Master Plan and the Critical Areas Ordinance (CAO). The only work remaining in 2004 will be the essential CAO support activities during the King County Council review and adoption phase. The body of work resides in DDES where that department will be paying 50 percent, while DNRP administration will cover 25 percent, and WLRD will cover 25 percent of the costs.

Program Change

Public Affairs Staffing Transfers to WLRD & WTD – (\$177,020) and (2.00) FTEs. This represents a transfer of the program to WLRD and WTD who receive the direct benefit from this work.

Executive Fellows: Management and Policy Development Program - \$189,994 and 2.00 TLTs. This proposal creates management and policy opportunities for national master's degree fellows and internal King County mid-level managers. The two TLP positions will work on development and coordination of Executive office policy initiatives that impact the department. The focus for the program in 2004 will be implementing the Executive's Annexation Initiative. The two TLPs will coordinate the development of a three year annexation transition plan for the department.

Advertising Program Move to WTD – (\$231,775). This program supports leadership and environmental quality goals. The WTD is currently paying 100 percent of the costs of the program and will be absorbing the work with existing staff.

Technical Adjustments

Permanent Research Librarian - \$0 and 1.00 FTE and (1.00) TLT. This proposal allows for a conversion of the existing TLP position into an FTE position. The individual performing this work is approaching the three year maximum and the work has been deemed ongoing.

Adjustments to Miscellaneous Supply Costs - \$17,715. This proposal will adjust accounts based on 2004 priorities for expenditures of supply and service accounts.

Adjustments to Service Costs - \$151,485. This proposal will increase budget authority for additional anticipated consulting costs due to program changes within two divisions of DNRP. It will also provide further resources for work that WLRD performs on web and visual communications for the other DNRP divisions.

Increased Support to Other County Agencies - \$123,605. This proposal will increase transfers for minor changes associated with the Business Development Program and the Unincorporated Area Councils, as well as an addition for a transfer to the Human Resources Division (HRD) to fund a high-level professional who will assist with the implementation of the Human Resource Unification Project.

Adjustments to Salary/Benefits Budget - \$18,960. This represents minor adjustments to salaries and benefits in 2004.

Emerging Issues Work Program Redirect - \$32,232. This change item will reclassify the Air Quality Issues Analyst TLP position as the Deputy Director of Operations TLP. This reclassified TLP position will work on emerging DNRP issues including locating a site for the Sammamish Reclaimed Water Facility, Remediation Plan for South Park, development of new regional funding sources for groundwater programs, and internal consultation to the Solid Waste Division Director as that division faces dramatic changes.

Central Rate Adjustments

PHYSICAL ENVIRONMENT PROGRAM PLAN

Central Rate Adjustments – (\$69,456). Central rate adjustments include: CX Overhead, ITS O&M and Infrastructure, Telecommunications Services and O&M, Risk Abatement, Motor Pool, Finance, PAO, Long Term Lease and Administration Fee, Retirement, COLA, Cell Phone/Pager Services, Countywide Strategic Technology Projects, Finance Payroll Projects, and Flex Benefits.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Geographic Information Systems (GIS) 5481M/3180M

Program Area		Expenditures	FTEs *	TLTs
PE	2003 Adopted	3,325,335	31.00	0.00
	Status Quo **	177,360	0.00	0.00
	Status Quo Budget	3,502,695	31.00	0.00
Code/	Item# Description	Contra Add Back	0	
Administrative Service Reductions				
AS01	Reduce Non-Labor, Non-Overhead Costs	(94,134)	0.00	0.00
		(94,134)	0.00	0.00
Technical Adjustment				
TA01	Adjust Internal Cost Allocation & DNRP Overhead	8,254	0.00	0.00
		8,254	0.00	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(589)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(4,803)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	124	0.00	0.00
CR08	Technology Services Infrastructure Charge	(390)	0.00	0.00
CR11	Telecommunications Services	113	0.00	0.00
CR12	Telecommunications Overhead	(312)	0.00	0.00
CR22	Long Term Leases	(20,004)	0.00	0.00
CR25	Financial Services Charge	37,810	0.00	0.00
CR26	Retirement Rate Adjustment	(26,338)	0.00	0.00
CR36	Property Services Lease Administration Fee	(176)	0.00	0.00
CR39	COLA Adjustment	(10,884)	0.00	0.00
CR46	Countywide Strategic Technology Projects	7,908	0.00	0.00
CR47	Finance Payroll Projects	(390)	0.00	0.00
		(17,931)	0.00	0.00
2004 Proposed Budget		3,398,884	31.00	0.00
% Change over Status Quo		-2.96%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Geographic Information Systems (GIS)

Administrative Service Reductions

Reduce Non-Labor, Non-Overhead Costs - (\$94,134). Reductions to expenditures will be created by efficiencies within the department.

Technical Adjustments

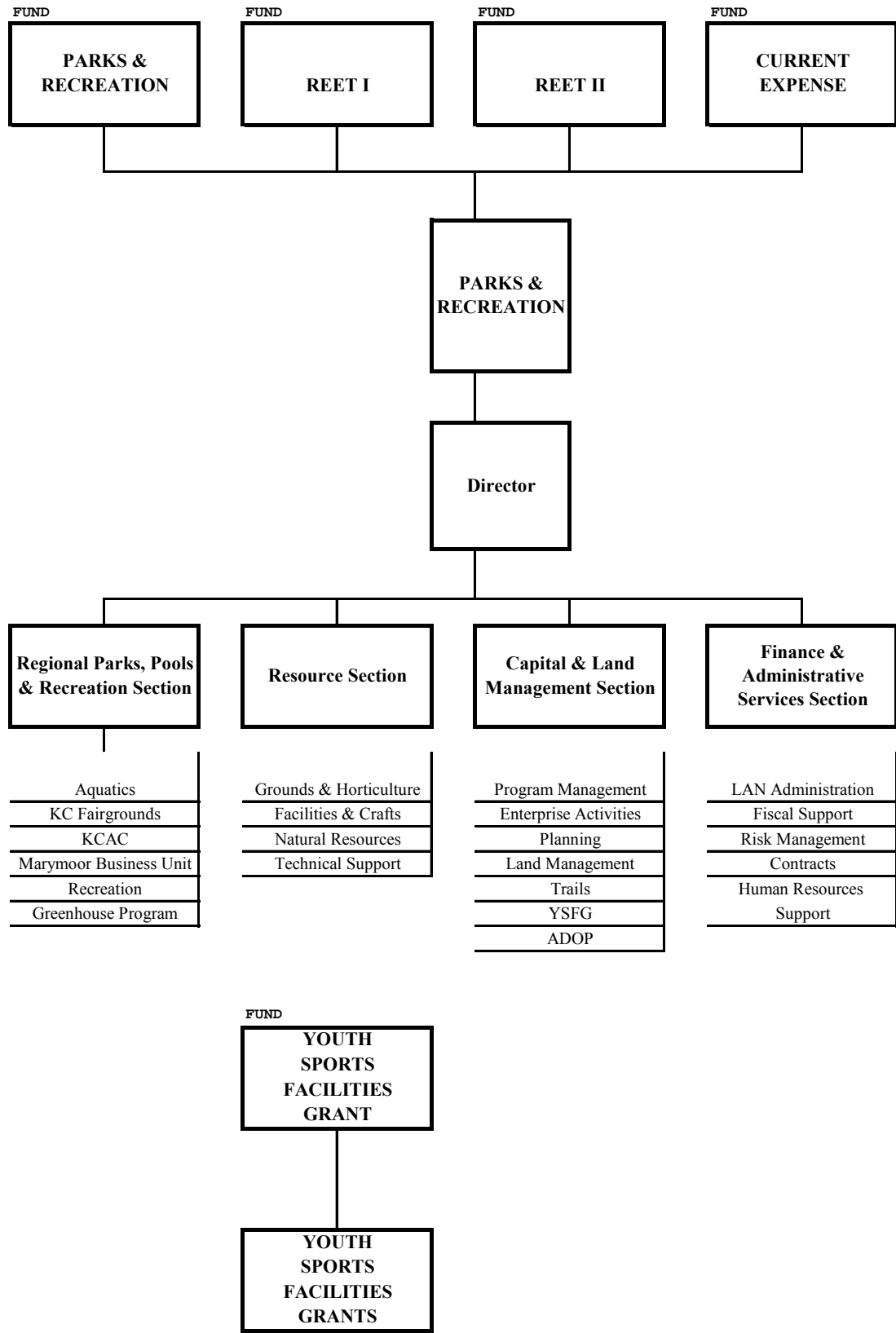
Adjust Internal Cost Allocation and DNRP Overhead – \$8,254. This proposal adjusts the GIS share of the DNRP overhead rate and reallocates expenditure authority within low orgs.

Central Rate Adjustments

Central Rate Adjustments - (\$17,931). Central rate adjustments include: Telecommunications Services and O&M, Retirement, ITS Infrastructure and O&M, CX Overhead, Finance, Countywide Strategic Technology Projects, Finance Payroll Projects, Long Term Leases and Lease Administration Fee, COLA, and Flex Benefits.

[Link to Geographic Information System Fund Financial Plan, 68 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN



PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks & Recreation 0010/0340

		Expenditures	FTEs *	TLTs
Program Area				
PE				
2003 Adopted		16,381,008	153.93	1.00
Status Quo **		(5,485,757)	0.00	1.00
Status Quo Budget		10,895,251	153.93	2.00
Code/ Item# Description				
Contra Add Back		6,885,954		
Program Change				
PC01	Zero Out Parks CX	(17,781,205)	(153.93)	(2.00)
		(17,781,205)	(153.93)	(2.00)
2004 Proposed Budget		0	0.00	0.00
% Change over Status Quo		-100.00%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks and Recreation Division (CX)

Program Changes

Zero Out Parks CX – (\$17,781,205). Parks CX is being eliminated. This proposal eliminates the remaining budget in Parks CX. The passage of the levy in May 2003 enables Parks to transition from a CX agency to a Special Revenue Fund in 2004. Parks' dependence on CX funding will be reduced to a CX Transfer in the amount necessary to fund UGA facilities and is included in the Parks and Recreation Division Levy Fund.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks and Recreation 1450/0640

		Expenditures	FTEs *	TLTs
Program Area				
PE				
2003 Adopted		0	0.00	0.00
Status Quo **		0	0.00	0.00
Status Quo Budget		0	0.00	0.00
Code/ Item#	Description			
Contra Add Back			0	
Program Change				
PC01	Central Rates	2,381,101	0.00	0.00
PC02	Division Director's Office	664,256	3.00	0.00
PC03	Finance & Administrative Services	684,737	8.00	0.00
PC04	Capital & Land Management Office	1,375,769	12.00	0.00
PC05	Regional Parks, Pools and Recreation Section	7,045,610	54.75	0.00
PC06	Parks Resource Section	6,680,084	82.18	0.00
		18,831,557	159.93	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(3,073)	0.00	0.00
CR05	Current Expense Overhead Adjustment	600,000	0.00	0.00
CR08	Technology Services Infrastructure Charge	43,854	0.00	0.00
CR09	Geographic Information Systems Charge	(8,799)	0.00	0.00
CR11	Telecommunications Services	(79,045)	0.00	0.00
CR12	Telecommunications Overhead	3,183	0.00	0.00
CR13	Motor Pool Usage Charge	(124,264)	0.00	0.00
CR15	Insurance Charges	(82,667)	0.00	0.00
CR22	Long Term Leases	13,939	0.00	0.00
CR26	Retirement Rate Adjustment	(108,175)	0.00	0.00
CR36	Property Services Lease Administration Fee	178	0.00	0.00
CR39	COLA	168,109	0.00	0.00
CR40	Merit	101,423	0.00	0.00
		524,663	0.00	0.00
2004 Proposed Budget		19,356,220	159.93	0.00
% Change over Status Quo			N/A	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks and Recreation Division (Levy Fund)

Program Changes

Central Rates - \$2,381,101. Central rates were reinstated in the Levy Fund that were previously eliminated in Parks CX PSQ.

Division Director's Office – \$664,256 and 3 FTEs. This proposal provides for management and administration of the Parks Division.

Finance and Administrative Services – \$684,737 and 8 FTEs. This proposal provides finance and administrative services for Parks, including human resources functions, accounts payable, payroll, and information systems management.

Capital and Land Management Office - \$1,375,769 and 12 FTEs. This proposal provides land management services for capital acquisitions, trails coordination, property management, inventory of properties, land use planning and small capital projects development management and oversight. REET provides the majority of funding for the Capital and Land Management Office.

Regional Parks, Pools and Recreation Section - \$7,045,610 and 54.75 FTEs. This proposal provides for the operation and maintenance of the regional active parks, ball fields, Marymoor Park, Greenhouse Program, Enumclaw Fair and Fairgrounds, Unincorporated Growth Area (UGA) and rural pools, and King County Aquatics Center.

Parks Resource Section - \$6,680,084 and 82.18 FTEs. This proposal provides for the overall administrative and operational support for all maintenance activities.

Parks CX Transfer; Additions

Urban Growth Area (UGA) Funding - \$3,022,082. Parks is transitioning from a CX agency to a Special Revenue Fund in 2004. The new fund will be funded primarily by levy proceeds. The only remaining CX funding will be an annual CX transfer to support the costs of operating local parks, pools, and facilities in the UGA. The CX transfer includes UGA funding for:

Evergreen Pool – \$294,655
Renton Pool – \$441,670
Tahoma Pool – \$455,027
South Utility Mow Crew – \$64,733
Resource Area V – \$39,140
Evergreen District – \$426,430
Green River District – \$678,417
Snoqualmie District – \$139,472
Resource Area II – \$20,317
Resource Area IV – \$33,093
Overhead/Internal Services Allocated – \$429,128

Central Rate Adjustments

Central Rate Adjustments - \$524,663. Central rates were adjusted for Flex Benefits, CX Overhead, ITS Infrastructure, DNRP GIS, Telecommunications Services, Telecommunications Overhead, Motor Pool, Insurance, Long Term Leases, Retirement, Property Services – Lease Admin Fee and COLA. In addition, Merit was included.

[Link to Parks and Recreation Fund Financial Plan, 86 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks & Recreation/CJ 1020/0339

		Expenditures	FTEs *	TLTs
Program Area PE	2003 Adopted	434,547	3.00	1.00
	Status Quo **	(434,547)	(3.00)	(1.00)
Status Quo Budget		0	0.00	0.00
Code/ Item# Description	Contra Add Back		0	
No Change Items Proposed				
NC01	No Change Items Requested for this Budget.	0	0.00	0.00
		0	0.00	0.00
2004 Proposed Budget		0	0.00	0.00
% Change over Status Quo			N/A	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks/CJ

N/A: Parks no longer receives CJ funding for after-school (youth) programs.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Youth Sports Facilities Grant 1290/0355

		Expenditures	FTEs *	TLTs
Program Area PE	2003 Adopted	652,040	1.00	0.00
	Status Quo **	15,220	0.00	0.00
	Status Quo Budget	667,260	1.00	0.00
Code/ Item# Description	Contra Add Back		0	
Technical Adjustment				
TA01	Technical Adjustments	(44,329)	0.00	0.00
		(44,329)	0.00	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(19)	0.00	0.00
CR05	Current Expense Overhead Adjustment	786	0.00	0.00
CR08	Technology Services Infrastructure Charge	4	0.00	0.00
CR25	Financial Services Charge	1,474	0.00	0.00
CR26	Retirement Rate Adjustment	(762)	0.00	0.00
CR39	COLA	(316)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	30,000	0.00	0.00
CR46	Countywide Strategic Technology Projects	255	0.00	0.00
CR47	Finance Payroll Projects	98	0.00	0.00
		31,520	0.00	0.00
2004 Proposed Budget		654,451	1.00	0.00
% Change over Status Quo		-1.92%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Youth Sports Facilities Grants (YSFG)

Technical Adjustments

Technical Adjustments - (\$44,329). This proposal adjusts programmed expenditures and revenues due to revised revenue assumptions and central rate adjustments.

Central Rate Adjustments

Central Rate Adjustments – \$31,520. Central rates were adjusted for Flex Benefits, CX Overhead, ITS Infrastructure, Finance, Retirement, COLA, Transfer to Risk Abatement, FMD/OIRM Projects and Finance Tech Projects.

[Link to Youth Sports Facilities Grant Fund Financial Plan, 88 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste 4040/0720

Program Area		Expenditures	FTEs *	TLTs
PE	2003 Adopted	82,727,372	448.38	5.00
	Status Quo **	2,993,704	0.00	0.00
	Status Quo Budget	85,721,076	448.38	5.00
Code/ Item#	Description			
	Contra Add Back		0	
	Administrative Service Reductions			
AS01	Administrative Staff Reductions	(1,760,480)	(21.80)	0.00
AS02	Operating Efficiencies - Consumable Goods	(336,258)	0.00	0.00
AS03	Operating Efficiencies - Recycle Road Materials	(400,000)	0.00	0.00
AS05	Operating Efficiencies - Shop	(230,844)	(2.00)	0.00
AS06	Operating Efficiencies - Utility Workers	(273,624)	(4.67)	0.00
		(3,001,206)	(28.47)	0.00
	Direct Service Reductions			
DS01	Refocus Recycling Programs	(1,177,579)	(3.00)	0.00
DS02	Revise Hours at Transfer Stations & Drop Boxes	(1,624,539)	(27.76)	0.00
		(2,802,118)	(30.76)	0.00
	Program Change			
PC01	Parks Fiscal Functions Transfer	(227,349)	(4.00)	0.00
PC02	State Environmental Policy Act Costs	250,000	0.00	0.00
PC03	Landfill Rent	7,000,000	0.00	0.00
PC04	Transfer to SW Intermodal Fund	4,090,000	0.00	0.00
		11,112,651	(4.00)	0.00
	Revenue Backed			
RB01	Regional Direct Tonnage to Transfer Stations	810,847	0.00	0.00
		810,847	0.00	0.00
	Technical Adjustment			
TA01	Defer Equipment Purchases	(551,000)	0.00	0.00
TA02	Brownfields	(520,000)	0.00	0.00
TA03	Efficiencies In Capital Asset Maintenance	(962,600)	0.00	0.00
TA04	Contribution to Capital Equipment Fund	(1,589,600)	0.00	0.00
TA05	Close Landfill on Sunday	(1,564,133)	(23.71)	0.00
TA06	Landfill Reserve Fund Transfer	(364,850)	0.00	0.00
TA07	Reduce Consultants	(127,568)	0.00	0.00
TA08	New Ecological Grants	200,000	0.00	0.00
TA09	Reduce Groundwater Contribution to WLRD	(218,100)	0.00	0.00
TA10	Reduce Lab Services and Emissions Testing	(164,689)	0.00	0.00
TA11	Renewed Contracts for Hauling Recycled Material	431,500	0.00	0.00
TA12	Adjustments to Bring Accounts to Zero-Based	(250,536)	(0.01)	0.00
TA13	Adjust DNRP Overhead and Transfer Account	20,324	0.00	0.00
TA14	Costs to Phase in Efficiency Changes	1,164,250	33.09	0.00
		(4,497,002)	9.37	0.00
	Technology Requests			
IT01	RICS Replacement Analyst	225,000	0.00	0.00
		225,000	0.00	0.00
	Central Rate Adjustments			
CR01	Flexible Benefits Charge	(7,503)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(72,345)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste 4040/0720

CR07	Technology Services Operations & Maintenance Charge	(43,710)	0.00	0.00
CR08	Technology Services Infrastructure Charge	2,283	0.00	0.00
CR09	Geographic Information Systems Charge	(8,014)	0.00	0.00
CR11	Telecommunications Services	(20,258)	0.00	0.00
CR12	Telecommunications Overhead	(8,310)	0.00	0.00
CR13	Motor Pool Usage Charge	9,571	0.00	0.00
CR15	Insurance Charges	16,334	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(2,937)	0.00	0.00
CR21	Debt Service Adjustment	249,860	0.00	0.00
CR22	Long Term Leases	47,072	0.00	0.00
CR25	Financial Services Charge	178,865	0.00	0.00
CR26	Retirement Rate Adjustment	(283,752)	0.00	0.00
CR31	Cell Phone and Pager Services	(11,904)	0.00	0.00
CR33	Limited Tax General Obligation Debt Insurance	(6,882)	0.00	0.00
CR36	Property Services Lease Administration Fee	770	0.00	0.00
CR39	COLA Adjustment	(200,024)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	183,917	0.00	0.00
CR46	Countywide Strategic Technology Projects	120,943	0.00	0.00
CR47	Finance Payroll Projects	55,026	0.00	0.00
		199,002	0.00	0.00
	2004 Proposed Budget	87,768,250	394.52	5.00

% Change over Status Quo

2.39%

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste Division (SWD)

Administrative Service Reductions

Administrative Staff Reductions – (\$1,760,480) and (21.80) FTEs. This proposal will reduce expenditures to ensure disposal choices for future users and is in alignment with the long-term restructuring goals of the division.

Operating Efficiencies - Consumable Goods – (\$336,258). This proposal will reduce expenditures by making changes to the use of consumable goods.

Operating Efficiencies - Recycled Road Materials – (\$400,000). This proposal will improve productivity by recycling road materials in a more cost effective and environmentally conscientious way.

Operating Efficiencies - Shop – (\$230,844) and (2.0) FTEs. The result of these operating [Shop] efficiencies will be reductions to operating, maintenance, and labor costs.

Operating Efficiencies - Utility Workers – (\$273,624) and (4.67) FTEs. This proposal will increase efficiency by reducing labor intensive landscaping design, thereby reducing operating, maintenance, and labor costs.

Direct Service Reductions

Refocus Recycling Programs – (\$1,177,579) and (3.0) FTEs. This proposal will reduce Waste Reduction and Recycling staff, consultant services, and general education programs. Core services will be provided, but at a reduced level.

Revise Hours at Transfer Stations and Drop Boxes – (\$1,624,539) and (27.76) FTEs. This request will change the hours of operation for the division's facilities. Revised hours are based on analysis of the tonnage by type and time of delivery.

Program Changes

Parks Fiscal Functions Transfer – (\$227,349) and (4.0) FTEs. The Park's accounts payable and receivable programs will be transferred back to the Parks Division.

State Environmental Policy Act Costs - \$250,000. This will provide for a siting study and associated environmental assessment that is necessary to implement provisions of the 2001 Comprehensive Solid Waste Management Plan.

Landfill Rent - \$7,000,000. This request will allow for rent payments to the Current Expense (CX) Fund at fair market value for the land on which the Cedar Hills Landfill is located.

Transfer to Solid Waste Intermodal Fund - \$4,090,000. This proposal will allow for a transfer of funds to the newly created sub fund, SW Intermodal Fund 3903, to reimburse the fund for the purchase of the Harbor Island intermodal property.

Revenue Backed Additions

Regional-Direct Tonnage to Transfer Stations - \$810,847. This proposal will shift to a more equitable distribution of costs by eliminating an existing subsidy that benefits commercial haulers. The regional direct rate, as proposed, will create a full-cost recovery system for charges assessed to all users of the Solid Waste Transfer system.

Technical Adjustments

Defer Equipment Purchases – (\$551,000). This proposal will reduce costs by deferring the purchases of equipment due to improvements in extending their useful lives.

Brownfields – (\$520,000). This proposal represents reductions to anticipated 2004 levels of expenditures and revenues. Although much of the previously available grant funding is no longer available, new grant funds of \$130,000 are expected for the year 2005.

Efficiencies in Capital Asset Maintenance – (\$962,000). This proposal will reduce expenditures to a

PHYSICAL ENVIRONMENT PROGRAM PLAN

more conservative level while continuing to providing safe conditions for employees and the public.

Contribution to Capital Equipment Replacement Fund (CERP) – (\$1,589,600). This represents a reduction in the total transfer to the CERP fund, which is used for capital equipment replacement. The division will pursue capital rebuilds in lieu of replacements.

Close Landfill on Sunday – (\$1,564,133) and (23.71) FTEs. This proposal will reduce expenditures by closing landfills on Sundays. Since tonnage received on Sunday is less than one quarter of the average weekday tonnage, and the only tonnage currently received on Sundays is tonnage being hauled from transfer stations, closure on Sundays will have no effect on the public.

Landfill Reserve Fund Transfer – (\$364,850). This reduction reflects adjustments of expenditures and revenues to anticipated 2004 levels.

Reduce Consultants – (\$127,568). This represents a general reduction in the use of consultants. Numerous contracts are represented including, but not limited to, waste monitoring, industrial hygienist, and diversity consultants.

New Ecological Grants - \$200,000. This proposal will increase expenditures and revenues based on additional grants related to waste recycling.

Reduce Groundwater Contribution to Water and Land Resources Division (WLRD) – (\$218,100). This proposal will reduce, but not eliminate, the funds for the Early Start Ground Water monitoring program in the WLRD.

Reduce Lab Services and Emissions Testing – (\$164,689). This request will reduce the frequency of sampling and reporting of flare testing and environmental monitoring, based on a Consent agreement with the State Departments of Health and Ecology.

Renewed Contracts for Hauling Recycled Material - \$431,500. This addition represents adjustments to recycling contracts that were up for renewal in November of 2002.

Adjustments to bring Accounts to Zero-based Budget – (\$250,536) and (.01) FTE. This reduction will allow for various routine annual adjustments to expenditures to reflect the projected 2004 needs.

Adjust DNRP Overhead and Transfer Account - \$20,324. This minor addition represents annual adjustments to the DNRP overhead and transfer accounts to anticipated 2004 levels.

Costs to phase-in Efficiency Changes - \$1,164,250 and 33.09 FTEs. This proposal will reinstate positions that are currently on the layoff list but will be working for a portion of 2004. Elimination of these positions is captured under other change codes.

Technology Request

Computer Cashier System (RICS) Replacement Analyst - \$225,000. This proposal will replace the software currently in use in order to comply with an ordinance that does not allow for the collection of customer credit or debit card numbers. The new system will be easier to maintain, more reliable, and accurate in terms of transaction processing.

Central Rate Adjustments

Central Rate Adjustments – \$199,002. Central rate adjustments include: Retirement, ITS Infrastructure and O&M, Telecommunications Services and O&M, GIS, CX Overhead, Risk Abatement,

PHYSICAL ENVIRONMENT PROGRAM PLAN

Debt Service Adjustment, LTGO Debt Insurance, Long Term Lease and Lease Administration Fee, Finance, PAO, Insurance, Countywide Strategic Technology Projects, Finance Payroll Projects, Motor Pool, Cell Phone/Pager Services, COLA, and Flex Benefits.

[Link to Solid Waste Fund Financial Plan, 74 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste Post-Closure Landfill Maintenance 1040/0715

		Expenditures	FTEs *	TLTs
Program Area PE	2003 Adopted	3,366,549	0.00	0.00
	Status Quo **	894	0.00	0.00
	Status Quo Budget	3,367,443	0.00	0.00
Code/ Item# Description	Contra Add Back		0	
Program Change				
PC01	Establish Program Contingency	250,000	0.00	0.00
PC02	Transfer to SW Construction (Intermodal SubFund)	4,380,000	0.00	0.00
		4,630,000	0.00	0.00
Technical Adjustment				
TA01	Loan In/Loan Out Labor Adjustments	(176,867)	0.00	0.00
TA02	Consulting Services Changes	(171,100)	0.00	0.00
TA03	Reduce Professional Services (Lab Analysis)	(546,131)	0.00	0.00
TA04	Construction Charges	(465,000)	0.00	0.00
TA05	Adjustments to Estimated Equipment Use	(23,905)	0.00	0.00
TA06	Allocation of Estimated Contracting Charges - PCSS	6,000	0.00	0.00
TA07	Site Maintenance Changes - WLRD & DCFM	(204,000)	0.00	0.00
		(1,581,003)	0.00	0.00
Central Rate Adjustments				
CR05	Current Expense Overhead Adjustment	(919)	0.00	0.00
CR25	Financial Services Charge	1,037	0.00	0.00
CR47	Finance Payroll Projects	32	0.00	0.00
		150	0.00	0.00
2004 Proposed Budget		6,416,590	0.00	0.00
% Change over Status Quo		90.55%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

SWD – Landfill Post-Closure Maintenance

Program Changes

Establish Program Contingency - \$250,000. This proposal will establish a new program contingency.

Transfer to Solid Waste Construction (Intermodal sub fund) - \$4,380,000. This proposal will establish an account for the transfer to the Intermodal fund. This will make funds available for a shift towards import/export of solid waste as the Cedar Hills Landfill approaches capacity.

Technical Adjustments

Loan-In/Loan-Out Labor Adjustments – (\$176,867). This represents adjustments of labor and benefits reflecting 2004 anticipated requirements. The level of service will remain in compliance with the standards regulated by the State Health Department and the Department of Ecology.

Consulting Services Changes – (\$171,100). This proposal will adjust expenditures to 2004 anticipated needs by eliminating one-time expenditures at Hobart and Puyallup and providing funds for Vashon groundwater monitoring.

Reduce Professional Services (Lab Analysis) – (\$546,131). This represents reductions in professional services for lab analysis to projected levels based on historical and anticipated labor hours. The level of service will remain in compliance with the standards regulated by Health Department and Department of Ecology.

Construction Charges – (\$465,000). This proposal will eliminate one-time expenditures at Hobart for gas/leachate system improvements and at Puyallup for gas system extension.

Adjustments to Estimated Equipment Use – (\$23,905). This proposal will adjust numerous low orgs to meet projected vehicle usage costs.

Allocation of Estimated Contracting Charges; PCSS - \$6,000. This proposal will adjust an expenditure account designated for payments to Finance, for Professional & Construction Services (PCSS).

Site Maintenance Changes; WLRD and FMD – (\$204,000). This proposal will reduce funds allocated for work to maintain SWD closed/custodial landfills. The existing workload will be redistributed to the Washington Conservation Corps.

Central Rate Adjustments

Central Rate Adjustments – \$150. Central rate adjustments include: CX Overhead, Finance, and Finance Payroll Projects.

[Link to Landfill Post-Closure Maintenance Fund Financial Plan, 66 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Wastewater Treatment 4610/4000M

Program Area		Expenditures	FTEs *	TLTs
PE	2003 Adopted	84,440,046	579.70	25.00
	Status Quo **	259,954	2.40	8.00
	Status Quo Budget	84,700,000	582.10	33.00
Code/ Item#	Description	Contra Add Back		
	Technical Adjustment		0	
TA01	Division-wide Productivity Initiative Reductions	(148,359)	(1.00)	(1.00)
TA02	Technical Adjustments	1,292,298	0.00	1.00
TA03	DNRP Staffing Transfers	17,433	1.00	1.00
TA04	Brightwater Staffing - Phase II	0	14.50	8.00
TA06	Charges to Capital	(42,720)	0.00	0.00
TA07	Superfund Clean-up Support	0	0.00	1.00
		1,118,652	14.50	10.00
	Central Rate Adjustments			
CR01	Flexible Benefits Charge	(12,168)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(634,334)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(12,382)	0.00	0.00
CR08	Technology Services Infrastructure Charge	12,088	0.00	0.00
CR11	Telecommunications Services	15,030	0.00	0.00
CR12	Telecommunications Overhead	(4,171)	0.00	0.00
CR13	Motor Pool Usage Charge	10,510	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(89,678)	0.00	0.00
CR22	Long Term Leases	20,715	0.00	0.00
CR25	Financial Services Charge	(124,952)	0.00	0.00
CR26	Retirement Rate Adjustment	(545,890)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(8,711)	0.00	0.00
CR29	Wastewater Vehicles	10,586	0.00	0.00
CR31	Cell Phone and Pager Services	(9,700)	0.00	0.00
CR33	Limited Tax General Obligation Debt Insurance	32,075	0.00	0.00
CR36	Property Services Lease Administration Fee	(573)	0.00	0.00
CR39	COLA Adjustment	(190,212)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	413,115	0.00	0.00
		(1,118,652)	0.00	0.00
	2004 Proposed Budget	84,700,000	596.60	43.00
	% Change over Status Quo		0.00%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Wastewater Treatment Division (WTD)

WTD Operating

Technical Adjustments

Division-wide Productivity Initiative (PI) Reductions – (\$148,359), (1) FTE and (1) TLT. This proposal supports the Productivity Initiative (PI) which requires overall reductions within the core service areas of WTD. The PI reduction was \$1.5M in 2004.

Technical Adjustments - \$1,292,298 and 1 TLT. This proposal consists of technical adjustments that have occurred since the 2004 sewer rate was adopted. These adjustments will be absorbed within the \$23.40 rate.

DNRP Staffing Transfers – \$17,433, 1 FTE and 1 TLT. This proposal transfers a Project/Program Manager III (Public Affairs) from DNRP Administration to the Wastewater Treatment Division, since Wastewater Treatment Division derives the most direct benefit from the work done by this position. Salary and benefits for this FTE will be charged 100 percent to capital. It also transfers an Administrator I to provide administrative assistance to the Groundwater Protection Committees and related work. Because this position also benefits Solid Waste (SWD) and Water and Land Resources (WLRD), WTD will be reimbursed 22 percent from SWD, 14 percent from WLRD and 14 percent from the Rural Drainage (RDP) Fund. The remaining costs will be absorbed within the \$23.40 rate.

Brightwater Staffing - Phase II - \$0, 14.5 FTEs and 8 TLTs. WTD is now in the second phase of staffing needed to support major RWSP projects entering design and construction between 2003 and 2005 (primarily Brightwater). The addition of these 14.5 FTEs and 8.0 TLPs will bring the total Brightwater staffing effort up to 50. Salaries and benefits for these positions are charged 100 percent to capital.

Move COLA to Salary & Wage Reserve - \$0. COLA automatically calculates in account 59411 for adjustments made to positions and overtime. This proposal moves the COLA amounts from COLA account 59411 to Salary & Wage Reserve account 51396M. Having COLA up in the benefit accounts allows WTD to have a clearer picture of all salary and benefit costs. There is no impact to the budget.

Charges to Capital – (\$42,720). COLA automatically calculates in account 59411 for adjustments made to positions and overtime. This proposal charges applicable COLA amounts to capital for those positions that are charged to capital.

Superfund Cleanup Support - \$0 and 1 TLT. This proposal includes funding for a 2-year TLT that will represent the Executive on the Lower Duwamish Work Group for the Superfund Clean-up effort. Salary and benefits for this TLT are charged 100 percent to capital.

Central Rate Adjustments

Central Rate Adjustments – (\$1,118,652). Central rates were adjusted for CX Overhead, ITS O&M, ITS Infrastructure, Telecommunications Services, Telecommunications Overhead, Motor Pool, PAO, Long-term Leases, Finance, Retirement, Industrial Insurance, Wastewater Vehicles, Cell Phone/pager Services, LTGO Debt Insurance, Property Services - Lease Admin Fee, COLA and Transfer to Risk Abatement.

WTD Debt Service

Technical Adjustments

Technical Adjustment – (\$2,073,000). According to the proposed financial plan, debt service will be \$2,073,000 less than 2004 PSQ.

[Link to Wastewater Treatment Enterprise Fund Financial Plan, 52 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Water & Land Resources (WLRD) 1210/0741

Program Area		Expenditures	FTEs *	TLTs
PE	2003 Adopted	37,975,779	337.39	26.75
	Status Quo **	(823,202)	0.00	0.00
	Status Quo Budget	37,152,577	337.39	26.75
Code/ Item#	Description			
	Contra Add Back		0	
	Technical Adjustment			
TA01	Capital Projects & Open Space Acquisitions	265,196	(0.40)	2.00
TA02	Science Monitoring & Data Management	167,618	1.00	(5.75)
TA03	Land & Water Stewardship Services	394,183	0.01	(0.50)
TA04	Office of Rural Resources	76,346	(1.00)	0.00
TA05	Strategic Initiatives Section	768,276	1.10	2.50
TA06	Stormwater Services	575,064	3.00	0.00
TA07	Finance, Administration & Manager's Office	(673,093)	(3.00)	0.00
TA08	Central Costs	(118,643)	0.00	0.00
		1,454,947	0.71	(1.75)
	Central Rate Adjustments			
CR01	Flexible Benefits Charge	(7,011)	0.00	0.00
CR05	Current Expense Overhead Adjustment	120,806	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	34,546	0.00	0.00
CR08	Technology Services Infrastructure Charge	34,671	0.00	0.00
CR09	Geographic Information Systems Charge	43,200	0.00	0.00
CR11	Telecommunications Services	12,754	0.00	0.00
CR12	Telecommunications Overhead	(3,231)	0.00	0.00
CR13	Motor Pool Usage Charge	(18,339)	0.00	0.00
CR16	Radio Access	381	0.00	0.00
CR17	Radio Maintenance	169	0.00	0.00
CR18	Radio Direct Charges	26	0.00	0.00
CR19	Radio Reserve Program	201	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	5,595	0.00	0.00
CR21	Debt Service Adjustment	210,499	0.00	0.00
CR22	Long Term Leases	136,049	0.00	0.00
CR25	Financial Services Charge	(24,043)	0.00	0.00
CR26	Retirement Rate Adjustment	(310,935)	0.00	0.00
CR28	Equipment Repair and Replacement	7,120	0.00	0.00
CR29	Wastewater Vehicles	(26,862)	0.00	0.00
CR31	Cell Phone and Pager Services	(7,320)	0.00	0.00
CR33	Limited Tax General Obligation Debt Insurance	(875)	0.00	0.00
CR36	Property Services Lease Administration Fee	1,080	0.00	0.00
CR39	COLA Adjustment	22,746	0.00	0.00
CR45	Transfer to Risk Abatement Fund	659,919	0.00	0.00
		891,146	0.00	0.00
	2004 Proposed Budget	39,498,670	338.10	25.00
	% Change over Status Quo		6.31%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Water & Land Resources Division (WLRD) – Surface Water Management (SWM)

Technical Adjustments

Capital Projects and Open Space Acquisitions - \$265,196, (0.40) FTE and 2.0 TLTs. Two TLP positions are proposed to meet projected 2004 work volumes as follows: 1.00 TLP in Acquisition Services and 1.00 in Ecological Services. The change in the FTE count is a technical adjustment.

Science Monitoring and Data Management – \$167,618, 1.00 FTE and (5.75) TLTs. The request for an additional FTE position is related to a WTD Productivity Initiative request that will result in an estimated savings of \$20,000 in 2004 and further savings in future years. The reduction of TLP positions is in response to an anticipated decline in a WTD capital project and ESA assessment work.

Land and Water Stewardship Services - \$394,183, 0.01 FTE and (0.50) TLT. This proposal would allow for a transfer of a Public Affairs FTE from DNRP Administration, while the other 0.01 is a technical adjustment.

Office of Rural Resources - \$76,346 and (1.00) FTE. This proposal would make various adjustments to align the program with 2004 projections.

Strategic Initiatives Section - \$768,276, 1.10 FTEs and 2.50 TLTs. This request represents coordination for the development of WRIA salmon recovery plans and staffing adjustments. The increases will pay for enhanced public outreach for Salmon Conservation plans, plan development, and project coordination.

Stormwater Services - \$575,064 and 3.00 FTEs. This change item represents an increase in the CIP Transfer and various technical program adjustments. The transfer of the engineer position will create internal efficiencies by better alignment of staff.

Finance, Administration and Manager's Office – (\$673,093) and (3.00) FTEs. The elimination of two positions is possible because of internal efficiencies, while the other position will transfer to Stormwater Services. Other changes include mandatory benefit and wage increases.

Central Costs – (\$118,643). This will adjust central accounts that are not adjusted under the other central rate adjustments.

Central Rate Adjustments

Central Rate Adjustments – \$891,146. Central rate adjustments include: CX Overhead, ITS O&M and Infrastructure, Telecommunications Services and Overhead, GIS, Insurance, PAO, Long Term Lease and Lease Administration Fee, Finance, Wastewater Vehicles, Motor Pool, Cell Phone/Pager Services, Radio charges, LTGO Debt Service and Insurance, Flex Benefits, Risk Abatement, Retirement, and COLA.

**Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*

**Link to Water and Land Resources – Surface Water
Management Fund Financial Plan, 74 KB**

PHYSICAL ENVIRONMENT PROGRAM PLAN

Rural Drainage 1211/0845

Program Area		Expenditures	FTEs *	TLTs
PE				
2003 Adopted		4,680,378	0.00	0.00
Status Quo **		(1,194)	0.00	0.00
Status Quo Budget		4,679,184	0.00	0.00
Code/ Item# Description	Contra Add Back			
Technical Adjustment			0	
TA01	Miscellaneous Technical Adjustments	(196,668)	0.00	0.00
		(196,668)	0.00	0.00
Central Rate Adjustments				
CR05	Current Expense Overhead Adjustment	1,225	0.00	0.00
CR25	Financial Services Charge	(6,332)	0.00	0.00
CR28	Equipment Repair and Replacement	462	0.00	0.00
CR47	Finance Payroll Projects	(23)	0.00	0.00
		(4,668)	0.00	0.00
2004 Proposed Budget		4,477,848	0.00	0.00
% Change over Status Quo		-4.30%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

WLRD - Rural Drainage Program Fund 1211

Technical Adjustments

Miscellaneous Technical Adjustments – (\$196,668). This proposal will allow for routine annual adjustments as part of the zero-based budget process. The most significant changes were a decrease to Parks for maintenance of County natural lands, which was replaced in 2004 by the Parks levy, and a decrease in the transfer to capital.

Central Rate Adjustments

Central Rate Adjustments – (\$4,668). Central rate adjustments include: CX Overhead, Finance, Retirement, Equipment Repair & Replacement, and Finance Technology Projects.

**Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*

[Link to Water and Land Resources – Rural Drainage Fund Financial Plan, 69 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

River Improvement 1050/0740

Program Area		Expenditures	FTEs *	TLTs
PE				
2003 Adopted		3,597,791	11.50	0.00
Status Quo **		(12,342)	0.00	0.00
Status Quo Budget		3,585,449	11.50	0.00
Code/ Item#	Description			
Contra Add Back			0	
Revenue Backed				
RB01	Lower Snoqualmie Floodplain Mapping	716,555	0.15	0.00
		716,555	0.15	0.00
Technical Adjustment				
TA01	CIP Transfer	126,982	0.00	0.00
TA02	Floodplain Management & CRS Technical Support	35,453	0.00	0.00
TA03	Miscellaneous Technical Adjustments	(11,393)	(0.15)	0.33
		151,042	(0.15)	0.33
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(247)	0.00	0.00
CR05	Current Expense Overhead Adjustment	5,341	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(13)	0.00	0.00
CR08	Technology Services Infrastructure Charge	24	0.00	0.00
CR11	Telecommunications Services	917	0.00	0.00
CR12	Telecommunications Overhead	27	0.00	0.00
CR13	Motor Pool Usage Charge	(6,716)	0.00	0.00
CR16	Radio Access	(1,634)	0.00	0.00
CR17	Radio Maintenance	(716)	0.00	0.00
CR18	Radio Direct Charges	26	0.00	0.00
CR19	Radio Reserve Program	(1,267)	0.00	0.00
CR21	Debt Service Adjustment	(134)	0.00	0.00
CR25	Financial Services Charge	(77)	0.00	0.00
CR26	Retirement Rate Adjustment	(12,045)	0.00	0.00
CR28	Equipment Repair and Replacement	12,379	0.00	0.00
CR39	COLA Adjustment	298	0.00	0.00
CR46	Countywide Strategic Technology Projects	2,933	0.00	0.00
CR47	Finance Payroll Projects	1,941	0.00	0.00
		1,037	0.00	0.00
2004 Proposed Budget		4,454,083	11.50	0.33
% Change over Status Quo		24.23%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

WLRD – River Improvement (RIF)

Revenue-backed Add

Lower Snoqualmie Floodplain Mapping – \$716,555 and 0.15 FTE. Increased revenue from state and federal grants are added along with a corresponding expenditure add, to match the budget and work program associated with flood-plain mapping and major river maintenance.

Technical Adjustments

CIP Transfer – \$126,982. This project will increase the CIP transfer to 34 percent of the River Improvement Fund levy to fund the Banchero Revetment Repair on the Cedar River. The project will fund the design and construction repair of a County maintained flood protection facility that was damaged in the 1995 and 1996 floods and continues to incur flood damage each winter flood season.

Floodplain Management and CRS Technical Support - \$35,453. This proposal will support review and processing of floodplain permits and technical documentation by DDES for King County's annual Community Rating System (CRS) verification assessment.

Miscellaneous Technical Adjustments – (\$11,393), (0.15) FTE and 0.33 TLP. This proposal will allow for routine annual adjustments as part of the zero-based budget process.

Central Rate Adjustments

Central Rates Adjustments – \$1,037. Central rate adjustments include: CX Overhead, ITS Infrastructure and O&M, Telecommunications Services and O&M, Finance, Motor Pool, Radio Charges, Flex Benefits, Equipment Repair and Replacement, Retirement, Countywide Strategic Technology Projects, Finance Payroll Projects, and COLA.

**Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only*

[Link to River Improvement Fund Financial Plan, 63 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Inter-County River Improvement 1820/0760

		Expenditures	FTEs *	TLTs
Program Area				
PE				
2003 Adopted		50,096	0.00	0.00
Status Quo **		0	0.00	0.00
Status Quo Budget		50,096	0.00	0.00
Code/ Item#	Description			
Contra Add Back			0	
Technical Adjustment				
TA01	Miscellaneous Technical Adjustments	3,532	0.00	0.00
		3,532	0.00	0.00
Central Rate Adjustments				
CR05	Current Expense Overhead Adjustment	(2,083)	0.00	0.00
CR25	Financial Services Charge	(2,705)	0.00	0.00
CR28	Equipment Repair and Replacement	9	0.00	0.00
		(4,779)	0.00	0.00
2004 Proposed Budget		48,849	0.00	0.00
% Change over Status Quo			-2.49%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

WLRD – Intercounty River Improvement (ICRI)

Technical Adjustments

Technical Adjustments - \$3,532. This proposal will allow for routine annual adjustments as part of the zero-based budget process.

Central Rate Adjustments

Central Rate Adjustments - (\$4,779). Central rate adjustments include: CX Overhead, Finance, and Road Equipment Repair & Replacement.

**Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*

[Link to Inter-County River Improvements Fund Financial Plan, 61 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Noxious Weed Control Program 1311/0384

Program Area		Expenditures	FTEs *	TLTs
PE				
2003 Adopted		1,081,743	6.00	5.36
Status Quo **		(50,000)	0.00	0.00
Status Quo Budget		1,031,743	6.00	5.36
Code/ Item#	Description			
Contra Add Back			0	
Technical Adjustment				
TA01	Miscellaneous Technical Adjustments	66,165	0.00	0.00
		66,165	0.00	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(218)	0.00	0.00
CR05	Current Expense Overhead Adjustment	5,454	0.00	0.00
CR08	Technology Services Infrastructure Charge	(116)	0.00	0.00
CR11	Telecommunications Services	(4,403)	0.00	0.00
CR13	Motor Pool Usage Charge	(6,558)	0.00	0.00
CR25	Financial Services Charge	6,961	0.00	0.00
CR26	Retirement Rate Adjustment	(6,213)	0.00	0.00
CR28	Equipment Repair and Replacement	130	0.00	0.00
CR39	COLA Adjustment	157	0.00	0.00
CR46	Countywide Strategic Technology Projects	2,898	0.00	0.00
CR47	Finance Payroll Projects	1,324	0.00	0.00
		(584)	0.00	0.00
2004 Proposed Budget		1,097,324	6.00	5.36
% Change over Status Quo			6.36%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

WLRD – Noxious Weed Control Program

Technical Adjustments

Miscellaneous Technical Adjustments - \$66,165. This proposal will allow for routine annual adjustments as part of the zero-based budget process.

Central Rate Adjustments

Central Rate Adjustments – (\$584). Central rate adjustments include: CX Overhead, Finance, Road Equipment Repair and Replacement, Retirement, Countywide Strategic Technology Projects, Finance Technology Projects, Motor Pool, ITS Infrastructure and Telecommunications, COLA, and Flex Benefits.

**Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*

[Link to Noxious Weeds Fund Financial Plan, 65 KB](#)

Transportation

[Link to the Department of Transportation Organizational Chart, 58 KB](#)

TRANSPORTATION

Mission **Transportation**

To improve the quality of life for the citizens of King County by providing mobility in a way that protects the environment, helps to manage growth and reduces traffic congestion.

ISSUES AND PRIORITIES

The King County Department of Transportation's (DOT) 2004 Executive Proposed Budget is the result of a continuing determination to address the transportation needs of King County efficiently and economically.

The Transit Division seeks to improve regional mobility and the quality of life in King County by providing the best possible public transportation service. The 2004 proposed budget strikes a balance

between lower than anticipated revenues, increased costs and the goal to increase the number of service hours. A key feature of the proposed budget is the \$6.1 million budget reduction package that serves to partially offset the imbalance between revenues and expenditures.

Road Services Division strives to increase mobility through arterial networks, bridge rehabilitation, and corridor system improvements. Steady revenue increases and a focus on operational efficiencies have allowed an increased transfer to the capital program in 2004 while also expanding support for the existing traffic enforcement program. The Road Services CIP budget takes into consideration recommendations made by the Budget Advisory Task Force regarding the promotion of annexation of the remaining urban areas of unincorporated King County.

The Director's Office will continue to provide leadership, advocacy and support for the Department, its customers and the community. The Director's Office will ensure that transportation planning, efforts will generate a fully integrated approach to transportation problem solving by setting the direction for the functional planning elements in the divisions. In 2004 the Director's Office will also participate in the implementation of the annexation initiative.

King County International Airport (KCIA) supports the economic vitality of the County, the National Air Transportation System, and provides safe and continuous general aviation airport services. In the 2004 budget the new management at the airport has proposed a reorganization to improve reporting and accountability. Following two years of decline, the revenue projections in the 2004 budget indicate a slight increase.

Fleet Administration will continue to provide quality and responsive vehicle services, parts, road materials and supplies at competitive cost to customers.

PHYSICAL ENVIRONMENT PROGRAM PLAN

DOT Director's Office 4640/5010M

		Expenditures	FTEs *	TLTs
Program Area PE	2003 Adopted	4,392,835	33.00	1.00
	Status Quo **	117,280	0.00	0.00
	Status Quo Budget	4,510,115	33.00	1.00
Code/ Item# Description	Contra Add Back		0	
Program Change				
PC01	Executive Management/Development Program	165,210	0.00	2.00
		165,210	0.00	2.00
Technical Adjustment				
TA01	Technical Adjustments	48,496	0.00	0.00
		48,496	0.00	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(646)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(145,271)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(78,457)	0.00	0.00
CR08	Technology Services Infrastructure Charge	23	0.00	0.00
CR11	Telecommunications Services	(13,493)	0.00	0.00
CR12	Telecommunications Overhead	(6,545)	0.00	0.00
CR13	Motor Pool Usage Charge	(44,166)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(44,026)	0.00	0.00
CR22	Long Term Leases	84,528	0.00	0.00
CR25	Financial Services Charge	(24,598)	0.00	0.00
CR26	Retirement Rate Adjustment	(35,135)	0.00	0.00
CR36	Property Services Lease Administration Fee	1,034	0.00	0.00
CR39	COLA Adjustment	(27,775)	0.00	0.00
CR46	Countywide Strategic Technology Projects	4,336	0.00	0.00
CR47	Finance Payroll Projects	45	0.00	0.00
		(330,146)	0.00	0.00
2004 Proposed Budget		4,393,675	33.00	3.00
% Change over Status Quo		-2.58%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

PROGRAM HIGHLIGHTS

Director's Office

The DOT Director's Office 2004 Proposed budget is unchanged from the 2003 adopted level. The changes in the budget increment categories described below offset each other to hold the 2004 proposed budget at \$4.4 million.

Program Changes

Executive Management/Development Program - \$165,210 and 2.00 TLTs: This proposal creates management and policy opportunities for national master's degree fellow and internal King county mid-level managers. The two TLT positions will work on development and coordination of Executive Office policy initiatives that impact the Department of Transportation. The focus of the program in 2004 will be implementing the Executive's annexation initiative. The two TLTs will coordinate the development of a three-year annexation transition plan for the Department.

Technical Adjustments

Technical Adjustments – \$48,496: DOT participation in the Human Resource Unification Project involves the hiring of a Human Resource manager into a reclassified vacant position. This county-wide Human Resource initiative is intended to streamline processes and ensure consistent delivery of human resource services. The remaining share of the technical budget adjustments involve corrections to the Unincorporated Area Council costs and other miscellaneous accounts.

Central Rate Adjustments – (\$330,146): The net budgetary effect of changes to fifteen central rates is a net decrease of \$330,146. The Current Expense Overhead adjustment accounts for nearly half of the net reduction.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit 4640/5000M

Program Area		Expenditures	FTEs *	TLTs
PE	2003 Adopted	387,571,173	3,692.26	23.05
	Status Quo **	19,651,103	18.03	0.00
	Status Quo Budget	407,222,276	3,710.29	23.05
Code/ Item# Description	Contra Add Back		0	
Program Change				
PC01	Service and Service Support Reductions	(2,884,282)	(13.54)	0.00
PC02	Indirect Service Reductions	(1,072,121)	(10.28)	(3.00)
PC03	Administrative Reductions	(666,048)	(14.89)	0.00
PC04	School Program Eliminated	(102,724)	(1.00)	0.00
PC05	Route Promotion/Partnership Reduction	(912,032)	(1.00)	0.00
PC06	ACCESS Program Reductions	(261,031)	0.00	0.00
PC08	Warranty Program	(455,126)	0.00	0.00
PC09	Rideshare Program Reductions	(87,408)	0.00	(1.00)
		(6,440,772)	(40.71)	(4.00)
Revenue Backed				
RB01	Bus Service	505,928	2.50	0.00
RB02	ACCESS Service	3,366,745	0.00	1.00
RB03	Vanpool Service	142,344	0.00	0.00
RB05	Capital Staffing	0	0.00	14.00
RB08	Sub-Station Leases	40,284	0.00	0.00
RB10	Operating Grants	(317,963)	(0.85)	0.00
		3,737,338	1.65	15.00
Technical Adjustment				
TA01	Technical Adjustments	(68,897)	(3.10)	1.40
TA03	PSQ Amendments	2,840,032	4.56	0.00
		2,771,135	1.46	1.40
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(31,112)	0.00	0.00
CR05	Current Expense Overhead Adjustment	222,747	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	120,192	0.00	0.00
CR08	Technology Services Infrastructure Charge	24,066	0.00	0.00
CR09	Geographic Information Systems Charge	(20,058)	0.00	0.00
CR11	Telecommunications Services	82,232	0.00	0.00
CR12	Telecommunications Overhead	(3,762)	0.00	0.00
CR13	Motor Pool Usage Charge	(5,981)	0.00	0.00
CR14	Facilities Management Space Charge	(5,726)	0.00	0.00
CR15	Insurance Charges	(677,132)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	253,285	0.00	0.00
CR22	Long Term Leases	85,902	0.00	0.00
CR25	Financial Services Charge	(820,892)	0.00	0.00
CR26	Retirement Rate Adjustment	(2,777,430)	0.00	0.00
CR31	Cell Phone and Pager Services	(24,465)	0.00	0.00
CR33	Limited Tax General Obligation Debt Insurance	74,406	0.00	0.00
CR36	Property Services Lease Administration Fee	456	0.00	0.00
CR39	COLA Adjustment	(491,388)	0.00	0.00
CR46	Countywide Strategic Technology Projects	978,768	0.00	0.00
CR47	Finance Payroll Projects	(42,045)	0.00	0.00
		(3,057,937)	0.00	0.00
2004 Proposed Budget		404,232,040	3,672.69	35.45
% Change over Status Quo			-0.73%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit Revenue Vehicle Replacement 4647/5002M

		Expenditures	FTEs *	TLTs
Program Area PE	2003 Adopted	9,950,151	0.00	0.00
	Status Quo **	21	0.00	0.00
Status Quo Budget		9,950,172	0.00	0.00
Code/ Item# Description	Contra Add Back		0	
Technical Adjustment				
TA01	Budget Adjusted for Scheduled Purchases	3,320,591	0.00	0.00
		3,320,591	0.00	0.00
2004 Proposed Budget		13,270,763	0.00	0.00
% Change over Status Quo		33.37%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit Division

The 2004 proposed operating budget for the Transit Division totals \$404.2 million, with 3,672.69 FTEs, and 35.45 TLTs. In response to the combined effect of continuing weakness in sales tax collections and increasing costs the proposed budget includes a reduction package of \$6.1 million to improve operational efficiencies. These cost containment initiatives provide resources in support of a bus service delivery increase despite lower than anticipated sales tax and fare collections.

Revenue-Backed Adjustments

Bus Service - \$505,928, 2.5 FTEs: The 2004 Proposed Budget increases budgeted service hours by 4,269. When implemented for a full year, the increase will result in an 8,000 service hour increase for Sound Transit and a 4,000 of service hour increase to serve the Redondo Heights Park and Ride. In addition, the cost of DART service is increasing due to a small increase in hours and higher hourly rates.

Capital Program Staffing – 14 TLTs: The Proposed Budget adds 14 term limited positions to support the capital program. Transit is entering a period with significant capital program activity occurring at major operating facilities and in significant operating systems. Additional staff support is needed to successfully complete these various projects. The following capital projects are impacted by this decision package: Waterfront Streetcar refurbishing; Transit SCADA replacement; Downtown Seattle Transit Tunnel (DSTT) International District Station fire system replacement; DSTT cabling testing, repair, and replacement; Radio/AVL Replacement; Regional Fare Coordination; shelter installations under Six-Year Plan; Base Improvements; Speed and Reliability; and Atlantic/Central Expansion.

Substation Leases - \$40,284: In 2003, a lease for the Broad Street substation was renegotiated with the City of Seattle at a projected cost of \$17,484. The previous lease was prepaid, 25 years ago. The new Central substation site is located under I-5 and WSDOT is charging \$22,800 for the annual lease.

Operating Grants – (\$317,963, 0.85 FTEs): Each year, operating grants are zero-based to reflect the grants received and the staffing necessary to meet operating grant requirements. This proposal adjusts the operating grant amounts for the division. The reduction reflects completion of a number of grant-funded activities. In total, operating grant activity is projected at \$3.5 million in 2004.

Service and Service Support Reductions - (\$2,884,282, 13.54 FTEs): The Proposed Budget includes a variety of reductions from several Transit Sections:

- reduce a Service Quality Supervisor shift in the central business district, potentially increasing response times and increasing the workload of the remaining service quality staff;
- combine Atlantic/Central Base Utility Planner, adding utility duties to Central Base all nighter, reducing backfill coverage for Chiefs and possibly requiring job redefinition;
- reduce vehicle maintenance Mechanic Apprentices by 3.00 FTE, reflecting both the decline in service growth and future projected demand for mechanics;
- reduce vehicle maintenance expense to reflect the replacement of 50 dual mode coaches with the new hybrid vehicle in October of 2004;
- reduce vehicle maintenance expense to reflect replacement of the 60 foot trolley coaches with lower cost diesel articulated coaches on weekends;
- reduce Vehicle Maintenance projected expenses for the forty-foot Gillig fleet based on their excellent ongoing performance.

Indirect Service Reductions – (\$1,072,121, 10.28 FTE's, 3.0 TLTs): The Proposed Budget includes a variety of reductions from several Transit Sections:

- place a moratorium on staffing for the Metrofit program;
- reduce two TLT Instructors, reducing Part-Time Operator classes from bi-weekly to monthly and using a Service Quality relief position when training needs are highest;

PHYSICAL ENVIRONMENT PROGRAM PLAN

- reduce 2.48 vacant Vehicle Maintenance FTEs, including a clerical position, Lan Administrator position and a partial Utility Service Worker position;
- reduce Transit base landscaping and custodial services, impacting base appearance and inside cleaning frequencies;
- reduce 1.6 Transportation Planners in the Service Implementation Group;
- reduce a .75 Transportation Planner position supporting the bus shelter program, deferring expansion for two years;
- reduce funding for the lease lot program, reducing the size or eliminating lots with insufficient use;
- eliminate a Data Administrator supporting the Automated Passenger Counter (APC) Program, reducing the ability to make manual data corrections and the total amount of APC data that will be available for analysis; and
- schedule and fund the Rider/Non-Rider survey in 2005 rather than 2004.

Administrative Reductions – (\$666,048, 14.89 FTEs): The Proposed Budget includes reductions in the Operations and Sales and Customer Services (SCS) Sections:

- reduce the positions for Supervisors in Training, consistent with proposed reductions in first line supervisors;
- limit the approval of operator unpaid leave, reducing the number of extra-board operators;
- reduce operator and staff participation in the Public Safety Partnership Program, Operator Activity Committees and Combined Charities Campaign;
- delete a Information Systems Programmer III, reducing maintenance for Customer Assistance Tracking System and other SCS systems;
- delete a Senior Accounting Representative, reducing support for the processing and sale of fare media to the public; and
- reduce timetable printing quantities.

School Program Elimination – (\$102,724, 1.0 FTEs): In past years King County Metro has offered a variety of interactive transit education programs to schools in King County. Due to the current financial constraints, this program will be eliminated.

Route Promotion/Partnership Reduction – (\$912,032, 1.0 FTEs): This Proposed Budget reflects a reduction in the partnership allocation that has gone largely unused. Programs and services that might otherwise be impacted by this change will be funded from grant dollars. This proposal also suspends the route promotion program until 2007, when it is expected that the economy will have recovered and service is again expanding.

Warranty Reimbursements – (\$455,126): Warranty collections have been above expectations for several years, and it appears that this will continue until problems with the New Flyer fleet are resolved.

Technical Adjustments – (\$68,897, 3.10 FTEs, 1.40 TLTs): A number of small technical adjustments are proposed throughout the division, which include: adjusting staff and cost between the capital and operating program; shifting staff to support reprioritized workload; reducing Transit's budget associated with the King County Employee Program to be consistent with current program costs; correcting allocation of risk budget between bus and vanpool; removing 1.6 TLTs currently supporting the IBIS upgrade; and adding appropriation authority for the Home Free Guarantee(HFG) program. Prior to 2002, the revenue and expense of HFG were accounted for in a manner that did not

impact the budget. Now that HFG revenue and revenue are accounted for explicitly, the program requires appropriation authority. The HFG program is revenue backed.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Proposed Status Quo (PSQ) Budget Corrections - \$2,840,032, 4.56 FTEs: This package updates and corrects a variety of items in the PSQ baseline 2004 budget. Bus service implemented during the year is annualized. In the 2004 PSQ service carryforward, the projected budget hours were too high by 7,693 hours. The cost of Bus Operators, Mechanics, bus parts, etc. were estimated for the PSQ using the 2001 actual information that was available at that time. Using 2002 actuals to update the basis of the models, resulted in significant increases for Operators and in the Vehicle Maintenance Section. In the Design and Construction Section, certain support costs are collected and then allocated between the operating and capital programs. A minor correction to the allocation is included here. This proposed budget also updates the cost of the King County Sheriff Transit Police and dispatch services for 2004. Finally, support for Transit Police, radio maintenance has not been budgeted in prior years. This service is provided by the King County Sheriff and the cost is passed on to Transit.

Paratransit Service Changes: \$3,366,745, 1.0 TLT: Total 2004 ACCESS ridership is estimated at 1,072,928 and will require 637,998 hours of service. At an average cost of \$53.72 per hour, service will cost a total of \$34,274,499. This is \$2,677,744 higher than the 2003 adopted budget. Although productivity is increasing from 1.61 rides per hour to 1.68 rides per hour, projected increases in ridership and cost/hour outweigh this improvement. Grant funding by the State is supporting increases in ridership and expansion of some program elements, adding an additional \$512,609.

To help mitigate the increasing costs of this program, this proposal would:

- eliminate the ACCESS holding bus at the South Bellevue Park & Ride in July of 2004, assuming construction of a covered shelter and;
- reduce funds for marketing accessible services programs and the annual paratransit service ROADEO.

Access/Rideshare Program Reductions – (\$87,408): This proposal would delete a TLT in the paratransit program that supports the registration and eligibility function. In concert with the State of Washington withdrawing support for the HERO program, KC Metro is eliminating its own support of \$20,000.

Vanpool Service - \$142,344: The direct cost of operating the vanpool fleet is projected annually in the budget process. The number of vanpools in operation, their mileage and projected per mile costs are the key components in projection. On average, 692 vanpools are projected to be in operation in 2004, traveling 9.7 million miles during the year. While the number of vanpools in operation is below what was estimated for 2003 in the adopted budget, higher maintenance expense, due to fleet aging, and fuel expense are projected to result in a net increase to the cost of the program. Vanpool fares, by policy, recover 100% of all direct vanpool operating costs. An average increase in fares of 10 percent is projected for January 1, 2004 in order to meet adopted financial policies.

Central Rates – (\$3,057,937): In addition to internal service rates charged by County service providers, the central rates include countywide budget adjustments involving flex benefits, retirement rates and cost of living adjustments. The internal service rates had relatively no change from 2004 PSQ estimates, while the retirement rate adjustment amounted to a \$2.8 million reduction and the cost of living adjustment was reduced by \$0.5 million. The retirement rate is consistent with the rates included in the State of Washington biennial budget ending June 30, 2005. The Transit share of the Countywide Strategic Technology Project costs totaled \$978,768. The countywide projects will address data base security concerns and computer infrastructure efficiency.

Revenues: The transit operating program receives roughly 90 percent of its revenue from the combination of sales tax and fare revenues (sales tax provides 70 percent and fares provide 20 percent). Based on current year revenue collection shortfalls and forecast revisions, the Transit sales tax revenue and fare revenue are down \$61 million from the levels anticipated in the six year financial plan supporting the 2003 adopted operating budget. The Transit sales tax forecast assumptions are consistent with the Current Expense economic forecast.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Funding: The 2004 proposed budget includes a request to transfer \$57.5 million from the capital program to the operating program. This is a transfer increase of \$10 million from the amount approved in the 2003 Adopted Budget. Per financial policies, the sales tax received by the program is split between the operating (three quarters) and capital (one quarter) programs. Before passage of I-695, MVET (motor vehicle excise tax) revenues supported the operating program. The loss of MVET revenue has been partially offset by the recent increase of 0.2 percent in the sales tax rate for public transportation, expenditure reductions, and the 2002 fare increase. However, one quarter of the additional sales tax revenue was directed to the capital fund and the proposed transfer has been determined as necessary to support existing levels of bus service.

Transit Revenue Vehicle Replacement, Transfer to CIP - \$13,271,000: Consistent with the adopted financial policies, this proposal provides a total of \$13,271,000 million for replacement of Transit's "revenue vehicles", including buses, access vans and trolleys, in 2004. The amount of the transfer for this purpose varies annually and is based on the timing of fleet procurements. In the proposed 2004 budget, as in the 2003 adopted budget, the six year financial plan includes a short term loan to the capital fund to address cash flow issues. In order to maximize use of available resources, \$16 million will be loaned to the CIP fund in 2007 with repayment scheduled to begin in 2009.

[Link to Public Transportation Enterprise Fund Financial Plan, 68 KB](#)

[Link to Public Transportation Fund – Operating Sub-Fund Financial Plan, 65 KB](#)

[Link to Public Transportation Fund – Revenue Fleet Replacement Sub-Fund Financial Plan, 64 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Roads 1030/0730

Program Area		Expenditures	FTEs *	TLTs
PE				
2003 Adopted		60,779,590	605.70	34.00
Status Quo **		3,527,718	0.00	0.00
Status Quo Budget		64,307,308	605.70	34.00
Code/ Item# Description	Contra Add Back			
Program Change			0	
PC02	High Accident Locations (HALs) and High Accident	156,030	0.00	1.02
PC03	Regional Trails Maintenance	(288,804)	0.00	0.00
PC04	TLT Adjustments	(432,854)	0.00	(5.50)
PC06	Traffic Enforcement	2,000,000	0.00	0.00
		1,434,372	0.00	(4.48)
Revenue Backed				
RB01	Traffic City Services	(13,822)	0.00	0.00
RB02	Road Maintenance City Services	(452,337)	(4.00)	0.00
RB04	Human Resources Associate	65,149	1.00	0.00
RB05	Road Maintenance Loan-out Support to WLRD and	0	(1.00)	(2.00)
		(401,010)	(4.00)	(2.00)
Technical Adjustment				
TA01	DOT Overhead Allocation	(49,442)	0.00	0.00
TA02	Labor Distribution	341,412	0.00	0.00
TA03	DPS Traffic Inflation Amount	53,887	0.00	0.00
TA04	Electricity reductions	(162,980)	0.00	0.00
TA05	Waste Disposal Savings	(238,000)	0.00	0.00
TA06	Maint. Permit Efficiency Savings	(100,000)	0.00	0.00
TA07	Signal O&M Reductions	(50,917)	0.00	0.00
TA08	Traffic Maint. Reduction	(57,112)	0.00	0.00
TA09	Assistant Division Director	(93,925)	(1.00)	0.00
TA10	Maint. Environmental Engineer	(93,556)	(1.00)	0.00
TA11	Maint. City Contract Supervisor	(83,524)	(1.00)	0.00
TA12	Transportation Planner	(194,402)	(2.00)	0.00
		(728,559)	(5.00)	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(12,135)	0.00	0.00
CR05	Current Expense Overhead Adjustment	63,308	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(30,137)	0.00	0.00
CR08	Technology Services Infrastructure Charge	9,127	0.00	0.00
CR09	Geographic Information Systems Charge	(10,909)	0.00	0.00
CR11	Telecommunications Services	(17,355)	0.00	0.00
CR12	Telecommunications Overhead	(7,625)	0.00	0.00
CR13	Motor Pool Usage Charge	6,258	0.00	0.00
CR15	Insurance Charges	(392,520)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	67,403	0.00	0.00
CR21	Debt Service Adjustment	(3,040)	0.00	0.00
CR22	Long Term Leases	(109,847)	0.00	0.00
CR25	Financial Services Charge	26,299	0.00	0.00
CR26	Retirement Rate Adjustment	(735,752)	0.00	0.00
CR28	Equipment Repair and Replacement	118,842	0.00	0.00
CR29	Waste Water Vehicle Use	6,188	0.00	0.00
CR31	Cell Phone and Pager Services	(29,100)	0.00	0.00
CR36	Property Services Lease Administration Fee	(332)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Roads 1030/0730

CR39	COLA Adjustment	(22,453)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	160,000	0.00	0.00
CR46	Countywide Strategic Technology Projects	168,678	0.00	0.00
CR47	Finance Payroll Projects	88,698	0.00	0.00

		(656,404)	0.00	0.00
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	2004 Proposed Budget	63,955,707	596.70	27.52
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	% Change over Status Quo		-0.55%	
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* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Road Services Division

The 2004 Executive Proposed Road Services budget increases the amount transferred from the Road Operating Fund to the Road Construction Fund by \$2.6 million and increases by \$2.0 million the amount of unincorporated area levy revenue made available to support the existing levels of traffic enforcement costs in unincorporated King County. These capital and traffic enforcement transfer increases are made possible by improving operating budget efficiency. These cost containment initiatives reduce costs without reducing service levels in unincorporated King County.

The Road Services CIP budget takes into consideration recommendations made by the Budget Advisory Task Force (BATF), regarding the promotion of annexation of the remaining urban pockets of unincorporated King County. A new project in 2004, Agreements With Cities, makes available funding to be used as an incentive for early annexation by cities. These funds must be spent on road related activities.

The proposed 2004 budget also reflects a net reduction in service requested from contract cities, which results in a corresponding reduction in revenue from contract cities. The decline is caused by a reduction in the routine ongoing road maintenance and traffic contract work requested by a majority of cities as they transition toward providing for a portion of their own basic road maintenance and traffic needs.

The total 2004 Executive Proposed Budget for Road Services is \$63,987,071, 596.7 FTEs & 27.5 TLTs. The Road Services Vector Decant budget is \$514,818. The Road Construction Transfer to the capital programs is \$29,788,813.

Program Changes

High Accident Location (HAL) & High Accident Road Segment (HARS) Repairs & RetroFit - \$156,030, 1.02 TLT: This is the operating portion (work that does not alter the roadway) of the 2004 addition to the retro-rehab program, funding 7 HAL and 10 HARS high priority safety improvements.

Regional Parks Trail Maintenance Contribution - \$(288,804): This change item cancels the temporary Road fund contribution to Parks for the maintenance of regional trails used as transportation corridors. Using park levy revenues, responsibility for trail maintenance returns to the Parks Division.

TLT Adjustments - \$(432,854), (5.5) TLTs: This adjustment eliminates positions whose terms have expired and are no longer needed by the Road Services Division and adds new TLTs. The change is a net of adding 2.5 new TLTs and removing 8.

Traffic Enforcement - \$2,000,000: Operating cost reductions proposed in the 2004 Road Services budget allow for an increase in the amount of unincorporated area levy dollars available to support traffic safety and enforcement activities in unincorporated King County. This is an increase to the one million transferred in the 2003 budget.

Revenue Backed Adjustments

Traffic City Services - \$(13,822): Reduced requests from cities for the County to do reimbursable traffic related work

Road Maintenance City Services - (\$452,337), (4.00) FTEs : A reduction in services requested for road maintenance work within cities has resulted in a decrease in this program area. Reduced requests were from Covington, Maple Valley, Newcastle, Sammamish, Shoreline and Woodinville.

Department Human Resources Support – \$65,149, 1.00 FTE: Per the recommendation of the Career Service Review Committee (CSRC), ongoing human resources work in the Road Services Division warrants an FTE (rather than a TLT). This FTE will be revenue backed by Fleet and the Airport.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Water and Land Resources Department (WLRD) River Program Reduction – \$0, (1.00) FTE & (2.00) TLTs: This change item reflects reductions in flood control structures maintenance along major rivers as requested from WLRD. The change has a net zero fiscal impact as FTEs were paid for by WLRD.

Technical Adjustments

DOT Administration Cost Allocation - \$(49,442): This revises the allocation for coverage of the DOT Director's Office among the four DOT divisions (Transit, Road Services, Fleet and Airport). Road Services pays for 10% of the Director's Office costs.

Labor Distribution - \$341,412: Adjustments associated with labor and administrative overhead cost recovery from outside customers are included in this technical adjustment amount. Labor distribution adjustments ensure full cost recovery by reflecting changes such as union agreements.

Traffic Enforcement Inflation - \$53,887: This is the contract inflation amount over the 2003 level of the Road Services Division contribution to traffic enforcement in the Sheriff's Department.

Electricity Savings - \$(162,980): The introduction of energy efficient LED signal light technology over the past three years has resulted in electricity cost savings in 2004.

Waste Disposal Savings - \$(238,000): The Street Waste Alternative Program will reduce waste disposal costs. In lieu of hauling street sweepings and decant solids to vendors, the material is disposed more efficiently at the Summit pitsite.

Maintenance Permit Efficiency Savings - \$(100,000): Revised lower cost of implementing a new permit program and resulting lower ongoing costs are shown here. The new program reduces the volume of permits required.

Traffic Signal Operations & Maintenance Reductions - \$(50,917): This reduction of various operations & maintenance accounts in the signal operating budget is based on actual expenses over the past three years resulting in savings.

Traffic Major Maintenance Operations & Maintenance Reductions - \$(57,112): This reduction of various major maintenance accounts in the traffic operating budget is based on actual expenses over the past three years resulting in savings.

Assistant Division Director - \$(93,925), (1.00) FTE: This is a vacant position. The duties have been allocated between several management positions in Road Services.

Maintenance Environmental Engineer Supervisor - \$(93,556), (1.00) FTE: This position will be combined with the functions of other current FTEs in the Road Services Maintenance Section.

City Contract Supervisor - \$(83,524), (1.00) FTE: This change item eliminates a Supervisor I position whose primary duties are to support city contract work. Contract maintenance work for cities has been decreasing over the past 3 years and there is a decreased workload for coordination. The volume of work no longer justifies a full time position.

Transportation Planners - \$(194,402), (2.00) FTEs: The workload is projected to decline in the areas of traffic modeling, MPS modeling and regional transportation planning in 2004 and beyond.

Central Rate Adjustments - \$656,404: Central rates changes included increases and decreases. The most significant increases were in the ER&R, lawsuit settlement & OIRM projects. The most significant decreases were in retirement rates, insurance and long term leases.

Revenue Adjustment - \$(819,262): Revenue changes include increases and decreases. Revenue increases are in property tax. Reduced revenues are anticipated from cities as contract work requests have declined. Motor vehicle fuel tax and other miscellaneous revenues have also declined slightly over 2003 levels.

[Link to Roads Fund Financial Plan, 64 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Stormwater Decant Program 1030/0726

Program Area		Expenditures	FTEs *	TLTs
<i>PE</i>				
2003 Adopted		524,449	0.00	0.00
Status Quo **		1,031	0.00	0.00
Status Quo Budget		525,480	0.00	0.00
Code/ Item# Description	Contra Add Back		0	
Central Rate Adjustments				
CR05	Current Expense Overhead Adjustment	237	0.00	0.00
CR11	Telecommunications Services	5	0.00	0.00
CR12	Telecommunications Overhead	3	0.00	0.00
CR25	Financial Services Charge	(12,565)	0.00	0.00
CR28	Equipment Repair and Replacement	1,658	0.00	0.00
		(10,662)	0.00	0.00
2004 Proposed Budget		514,818	0.00	0.00
% Change over Status Quo			-2.03%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Stormwater Decant Program

Technical Adjustments: \$(10,662): The reduction to the Financial Services central rate is the major part of the net central rate change amount.

Revenue Adjustments: \$(177,586): The projected revenue is reduced for consistency with expenditure projections which are reimbursed on a full cost recovery basis.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Roads Construction Transfer 1030/0734

		Expenditures	FTEs *	TLTs
Program Area				
PE				
2003 Adopted		27,138,424	0.00	0.00
Status Quo **		3,497,252	0.00	0.00
Status Quo Budget		30,635,676	0.00	0.00
Code/	Item# Description			
Contra Add Back			0	
Technical Adjustment				
TA50	Transfer from Operating to CIP	(846,863)	0.00	0.00
		(846,863)	0.00	0.00
2004 Proposed Budget		29,788,813	0.00	0.00
% Change over Status Quo			-2.76%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Road Construction Transfer

Program Changes

Transfer from Road Fund to Capital Funds - \$(846,863). Though the proposed transfer is less than the preliminary 2004 budget estimate it is a net increase of \$2,650,389 over the 2003 adopted budget. The 2003 transfer total was \$27,138,424 and the 2004 proposed transfer is \$29,788,813. The transfer is supplemented in the capital fund by bond proceeds, Vehicle License Fee revenue, grants and other funding sources.

Fleet Administration

Fleet Administration Division manages the County's vehicles in the Motor Pool Fund, the Wastewater Equipment Rental and Revolving Fund, and the Public Works Equipment Rental and Revolving Fund. The Sheriff's Office, Parks and Recreation Department, and other General Fund agencies are the primary users of the Motor Pool Fund vehicles and services. The Road Service Division is the primary user of the Public Works Equipment Rental and Revolving Fund. The Wastewater Division is the primary user of the Wastewater Equipment Rental and Revolving Fund.

In the 2004 Executive Proposed Budget, Fleet Administration has developed a budget with charges to user agencies held below the 2.2 rate of inflation. The rate charged to agencies is based primarily on three factors: vehicle use, vehicle maintenance and vehicle replacement. The rates are based on 2002 actual use. Fleet uses an industry standard model to determine the economically efficient time to replace a vehicle. This vehicle replacement model considers variables such as annual costs, resale/salvage value, and purchase price.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Motor Pool 5580/0780

		Expenditures	FTEs *	TLTs
Program Area		2003 Adopted	11,787,046	21.00
PE		Status Quo **	(1,723,003)	0.00
		Status Quo Budget	10,064,043	21.00
Code/	Item# Description	Contra Add Back	0	
Revenue Backed				
RB01	Vehicle/Equipment Operating & Maintenance Program	(39,965)	0.00	0.00
RB02	Vehicle/Equipment Replacements Below PSQ	(933,382)	0.00	0.00
		(973,347)	0.00	0.00
Technical Adjustment				
TA45	DOT Director's Office	24,070	0.00	0.00
		24,070	0.00	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(399)	0.00	0.00
CR05	Current Expense Overhead Adjustment	2,722	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	4,215	0.00	0.00
CR08	Technology Services Infrastructure Charge	(759)	0.00	0.00
CR11	Telecommunications Services	(335)	0.00	0.00
CR12	Telecommunications Overhead	(520)	0.00	0.00
CR21	Debt Service Adjustment	(6,165)	0.00	0.00
CR22	Long Term Leases	3,639	0.00	0.00
CR25	Financial Services Charge	(6,868)	0.00	0.00
CR26	Retirement Rate Adjustment	(13,796)	0.00	0.00
CR31	Cell Phone and Pager Services	311	0.00	0.00
CR36	Property Services Lease Administration Fee	56	0.00	0.00
CR39	COLA Adjustment	(5,716)	0.00	0.00
CR46	Countywide Strategic Technology Projects	5,357	0.00	0.00
CR47	Finance Payroll Projects	2,891	0.00	0.00
		(15,367)	0.00	0.00
2004 Proposed Budget		9,099,399	21.00	0.00
% Change over Status Quo		-9.59%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Motor Pool ER&R Fund

Revenue Backed Adjustments

Fleet Operations and Maintenance – (\$39,965). The 2004 operating and maintenance budget is based on 2002 actuals with adjustments for salary changes.

Vehicle Equipment Replacement Adjustment – (\$933,382). The budget authority necessary to replace vehicles in 2004 will decrease by \$933,382. While agency contributions to Motor Pool are relatively consistent year-to-year, the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This cyclical variability is based on the number of vehicles that reach the end of their life cycle in any particular year.

Technical Adjustments

DOT Administration Cost Allocation – \$24,070. This adjustment is based on the 2004 allocation of DOT Director's Office costs to the DOT divisions (Transit, Road Services, Fleet and Airport). Motor Pool pays for 5% of the Director's Office.

Central Rates

Central Rates – (\$15,367). The retirement rate adjustment is the primary cause for the net reduction for the 15 central rates.

**[Link to Motor Pool Equipment Rental Revolving Fund
Financial Plan, 68 KB](#)**

PHYSICAL ENVIRONMENT PROGRAM PLAN

Equipment Repair & Replacement (ER&R) 5570/0750

Program Area		Expenditures	FTEs *	TLTs
PE				
2003 Adopted		11,638,902	53.00	1.00
Status Quo **		157,734	1.00	(1.00)
Status Quo Budget		11,796,636	54.00	0.00
Code/ Item# Description	Contra Add Back			
			0	
Revenue Backed				
RB01	Vehicle/Equipment Replacement Below PSQ	(1,340,907)	0.00	0.00
RB02	Vehicles/Equipment Operating & Maintenance	42,031	0.00	0.00
RB03	Personal Property and Fixed Asset Data Mgmt Section	37,325	0.00	0.00
		(1,261,551)	0.00	0.00
Technical Adjustment				
TA45	DOT Director's Office	13,255	0.00	0.00
		13,255	0.00	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(1,026)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(5,225)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	1,162	0.00	0.00
CR08	Technology Services Infrastructure Charge	2,257	0.00	0.00
CR11	Telecommunications Services	(2,774)	0.00	0.00
CR12	Telecommunications Overhead	(795)	0.00	0.00
CR15	Insurance Charges	(439)	0.00	0.00
CR21	Debt Service Adjustment	(2)	0.00	0.00
CR22	Long Term Leases	(1,592)	0.00	0.00
CR25	Financial Services Charge	(18,091)	0.00	0.00
CR26	Retirement Rate Adjustment	(39,595)	0.00	0.00
CR31	Cell Phone and Pager Services	(1,991)	0.00	0.00
CR36	Property Services Lease Administration Fee	261	0.00	0.00
CR39	COLA Adjustment	(16,016)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	50,000	0.00	0.00
CR46	Countywide Strategic Technology Projects	13,774	0.00	0.00
CR47	Finance Payroll Projects	7,532	0.00	0.00
		(12,560)	0.00	0.00
2004 Proposed Budget		10,535,780	54.00	0.00
% Change over Status Quo		-10.69%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Public Works ER&R Fund

Revenue Backed Adjustments

Equipment Replacement Adjustment – (\$1,340,907). The budget authority necessary to replace vehicles in 2004 will decrease by \$1,340,907. While agency contributions to this fund are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life cycle in any particular year.

Fleet Maintenance Program Adjustment - \$42,031. The cost for operations and maintenance is proposed to increase by \$42,031. This net increase is primarily due to the proposed 2004 diesel fuel expenditure budget based on 2002 usage and per gallon assumptions.

Personal Property and Fixed Asset Data Management Adjustment - \$37,325. The proposed cost increases is caused by increased overtime costs and non-labor costs based on analysis of actual program costs.

Technical Adjustments

DOT Administration Cost Allocation – \$13,255. This adjustment is based on the 2004 allocation of DOT Director's Office costs to the DOT divisions (Transit, Road Services, Fleet and Airport). The Public Works Equipment Repair and Replacement fund pays for 2.5% of the Director's Office costs.

Central Rates – (\$12,560)

There is a net reduction to the central rates charged to the Public Works ER&R Fund.

**[Link to Public Works Equipment Rental Revolving Fund
Financial Plan, 71 KB](#)**

PHYSICAL ENVIRONMENT PROGRAM PLAN

Wastewater Equipment Rental & Revolving 5441/0137

		Expenditures	FTEs *	TLTs
Program Area PE	2003 Adopted	1,838,528	0.00	0.00
	Status Quo **	9,791	0.00	0.00
	Status Quo Budget	1,848,319	0.00	0.00
Code/ Item# Description	Contra Add Back		0	
Revenue Backed				
RB01	Vehicle/Equipment Replacement Above PSQ	335,404	0.00	0.00
RB02	Vehicle/Equipment Operating & Maintenance Program	111,554	0.00	0.00
		446,958	0.00	0.00
Technical Adjustment				
TA45	DOT Director's Office	7,248	0.00	0.00
		7,248	0.00	0.00
Central Rate Adjustments				
CR05	Current Expense Overhead Adjustment	21,255	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(1,425)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(3,518)	0.00	0.00
CR22	Long Term Leases	1,213	0.00	0.00
CR25	Financial Services Charge	2,363	0.00	0.00
CR36	Property Services Lease Administration Fee	19	0.00	0.00
CR47	Finance Payroll Projects	(14)	0.00	0.00
		19,893	0.00	0.00
2004 Proposed Budget		2,322,418	0.00	0.00
% Change over Status Quo		25.65%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Wastewater ER&R Fund

Revenue Backed Adjustments

Vehicle Equipment Replacement—\$335,404. The budget authority necessary to replace vehicles in 2004 will increase by \$335,404. While agency contributions to Wastewater ER&R are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life cycle in any particular year.

Operating & Maintenance Program – Vehicles/Equipment – \$111,554. The costs for operations and vehicle maintenance are proposed to increase by \$111,554. The primary reason for this increase is due to a more accurate allocation of central rates among the three funds administered by Fleet Administration.

Technical Adjustments

DOT Administration Cost Allocation – \$7,248. This adjustment is based on the 2004 allocation of DOT Director's Office costs to the DOT divisions (Transit, Road Services, Fleet and Airport). The Wastewater Equipment Repair and Replacement fund pays for 2.5% of the Director's Office costs.

Central Rates

Allocation of Central Rates – (\$19,893). There is a net increase in the central rate charges by the amount of \$19,893.

**[Link to Wastewater Equipment Rental Revolving Fund
Financial Plan, 67 KB](#)**

PHYSICAL ENVIRONMENT PROGRAM PLAN

Airport 4290/0710

Program Area		Expenditures	FTEs *	TLTs
PE	2003 Adopted	10,404,357	52.50	2.00
	Status Quo **	558,357	0.00	0.00
	Status Quo Budget	10,962,714	52.50	2.00
Code/ Item#	Description			
	Contra Add Back		0	
	Administrative Service Reductions			
AS01	ARFF Reduction of one FTE & increase for supplies.	90,625	0.00	0.00
		90,625	0.00	0.00
	Technical Adjustment			
TA01	Administration Re-Organization	(220,693)	0.00	0.00
TA02	Planning Unit Re-Organization	38,153	0.00	0.00
TA03	Operations and Compliance Re-Organization	137,218	0.00	0.00
TA04	Property Management Re-Organization	137,978	0.00	0.00
TA05	Community Relations & Education Re-Organization	44,325	0.00	0.00
TA06	Engineering Re-Organization	(673,835)	0.00	0.00
TA07	Maintenance Re-Organization	584,503	0.00	0.00
		47,649	0.00	0.00
	Central Rate Adjustments			
CR01	Flexible Benefits Charge	(1,045)	0.00	0.00
CR05	Current Expense Overhead Adjustment	41,416	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(2,844)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(221)	0.00	0.00
CR09	Geographic Information Systems Charge	(26,848)	0.00	0.00
CR11	Telecommunications Services	(4,391)	0.00	0.00
CR12	Telecommunications Overhead	186	0.00	0.00
CR15	Insurance Charges	17,711	0.00	0.00
CR16	Radio Access	(9,572)	0.00	0.00
CR17	Radio Maintenance	(4,183)	0.00	0.00
CR19	Radio Reserve Program	(8,393)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(25,031)	0.00	0.00
CR21	Debt Service Adjustment	10,538	0.00	0.00
CR25	Financial Services Charge	4,636	0.00	0.00
CR26	Retirement Rate Adjustment	(41,402)	0.00	0.00
CR31	Cell Phone and Pager Services	(1,464)	0.00	0.00
CR39	COLA Adjustment	(649)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	170,000	0.00	0.00
CR46	Countywide Strategic Technology Projects	61,111	0.00	0.00
CR47	Finance Payroll Projects	7,052	0.00	0.00
		186,607	0.00	0.00
	2004 Proposed Budget	11,287,595	52.50	2.00
	% Change over Status Quo		2.96%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Airport Construction Transfer 4290/0716

			Expenditures	FTEs *	TLTs
Program Area					
PE					
2003 Adopted			600,000	0.00	0.00
Status Quo **			0	0.00	0.00
Status Quo Budget			600,000	0.00	0.00
Code/ Item# Description					
Contra Add Back				0	
Program Change					
PC01		Transfer to CIP	(600,000)	0.00	0.00
			(600,000)	0.00	0.00
2004 Proposed Budget			0	0.00	0.00
% Change over Status Quo				-100.00%	

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Airport

Program Changes

Airport Rescue & Fire Fighting (ARFF) - \$90,625: This change reflects an increase of 0.3 of a captain in the ARFF unit, giving the unit one full time captain. One vacant position is removed, leaving the unit at one captain, three sergeants and 14 deputies. Contract inflation and supplies provided by the Airport to the ARFF are also included.

Technical Adjustments

Organizational changes proposed by new management at the Airport comprise most of the technical adjustments included in the 2004 Proposed Budget. The proposed reorganization creates three new organizational units to better reflect the separate functions within the Airport. The new organization units are: Planning, Operations and Compliance and Property Management. The budget proposed for each new unit is transferred from existing organization units. The proposed reorganization does not result in increased FTE or costs as staff have been moved from existing units into the new units. The non-labor component of the reorganization is listed below for each of the seven organizational units at the Airport. The net impact of the non-labor changes is \$47,649.

Reorganization Technical Adjustments: Non-Labor Budget

Administration Reorganization - \$(220,693): This change item reduces various accounts to compensate for final revenue projections being lower than anticipated and an increase in central rates.

Planning Reorganization - \$38,153: Included is \$20,000 to develop a business plan for economic development.

Operations & Compliance Reorganization - \$137,218: The FAA is expected to introduce new operations & compliance regulations which will require tracking separately. The budget authority is being moved from the Administration unit.

Property Management Reorganization - \$137,978: Included is an increase for a property management marketing consultant and for legal services. The remaining budget is moved from the administrative and maintenance units.

Community Relations & Education Reorganization - \$44,325: This adjustment changes the name of the organizational unit 'Opportunity Skyway' to better reflect the new functions added to the unit. The increase reflects functions previously in administration, such as educational printing costs.

Engineering Reorganization - \$(673,835): This adjustment moves budget authority that is more appropriately recorded in other units. These include electricity, water charges and utility charges.

Maintenance Reorganization - \$584,503: This change item adds budget authority from other units. It also includes an increase for electricity as a major building will be reopened in late 2003. Significant reductions are also made in maintenance to compensate for higher than anticipated central rates and lower revenues.

Revenues - \$583,297: Lease revenue is forecast to increase significantly in 2004 due to a rate increase implemented during 2003. Landing fees and fuel flowage fee revenue are likely to continue at 2003 levels. The financial plan includes fee increases in 2005 and 2008. Due to a reduction in fund balance, interest earnings are lower than initially projected.

Central Rates - \$186,607: The 20 central rates applicable to the Airport include reductions and increases. The most significant increases are in the Risk Abatement Fund at \$170,000 and OIRM at \$61,111. The most significant decrease is in retirement at \$(41,402).

[Link to the Airport Fund Financial Plan, 62 KB](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Physical Environment Fund Transfers 0010/0697

		Expenditures	FTEs *	TLTs
Program Area PE	2003 Adopted	3,001,968	0.00	0.00
	Status Quo **	(553,836)	0.00	0.00
	Status Quo Budget	2,448,132	0.00	0.00
Code/ Item#	Description			
	Contra Add Back	500,000		
	Administrative Service Reductions			
AS02	Director's Office Target Reduction	(427,782)	0.00	0.00
AS03	Building Services Division (BSD) Manager's Office	75,000	0.00	0.00
AS04	Fire Marshal Administration	(75,000)	0.00	0.00
AS05	Increase Arson Investigation support	49,000	0.00	0.00
AS06	Reduce Code Enforcement [CX] support	(121,218)	0.00	0.00
		(500,000)	0.00	0.00
	Program Change			
PC01	Evergreen Pool	294,655	0.00	0.00
PC02	Renton Pool	441,670	0.00	0.00
PC03	Tahoma Pool	455,027	0.00	0.00
PC04	South Utility Mow Crew	64,733	0.00	0.00
PC05	Resource Area V	39,140	0.00	0.00
PC06	Evergreen District	426,430	0.00	0.00
PC07	Green River District	678,417	0.00	0.00
PC08	Snoqualmie District	139,472	0.00	0.00
PC09	Resource Area II	20,317	0.00	0.00
PC10	Resource Area IV	33,093	0.00	0.00
PC11	Overhead/Int Svcs Allocated	429,128	0.00	0.00
		3,022,082	0.00	0.00
	Central Rate Adjustments			
CR35	Underexpenditure (1.25%)	(62,128)	0.00	0.00
		(62,128)	0.00	0.00
	2004 Proposed Budget	5,408,086	0.00	0.00
	% Change over Status Quo	120.91%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Physical Environment General Fund Transfers

The 2004 Executive Proposed budget includes General Fund Transfers to the Parks and DDES fund.

Parks Transfer Additions

Urban Growth Area (UGA) Funding - \$3,022,082. Parks is transitioning from a CX agency to a Special Revenue Fund in 2004. The new fund will be funded primarily by levy proceeds. The only remaining CX funding will be an annual CX transfer to support the costs of operating local parks, pools, and facilities in the UGA. The CX transfer includes UGA funding for:

Evergreen Pool – \$294,655

Renton Pool – \$441,670

Tahoma Pool – \$455,027

South Utility Mow Crew – \$64,733

Resource Area V – \$39,140

Evergreen District – \$426,430

Green River District – \$678,417

Snoqualmie District – \$139,472

Resource Area II – \$20,317

Resource Area IV – \$33,093

Overhead/Internal Services Allocated – \$429,128

DDES Fund Transfer Reduction

Director's Office Target Reduction – (\$427,782). DDES will now fund their long-range planning positions from permit fees, rather than from CX transfer dollars.

Fire Marshall Admin – (\$75,000). The Fire Marshal position in DDES is transferred from the Director's office to the Building Services Division Manager's Office.

Reduce Code Enforcement – (\$121,218). Code Enforcement activities will be managed to the level of funding available and will focus on the most egregious violations reported or occurring.

DDES Fund Transfer Additions

Building Services Division Manager's Office – \$75,000. The Fire Marshal position in DDES is transferred from the Director's office to the Building Services Division Manager's Office.

Increase Arson Investigation – \$49,000. A small inflationary increase, related to salaries and benefits within the Arson Investigation unit was accommodated.

Technical Adjustments

1.25percent Underexpenditure Requirement – (\$62,128). DDES underexpenditure was adjusted by \$6,250 and Parks was adjusted by (\$37,776).

PHYSICAL ENVIRONMENT PROGRAM PLAN

Physical Environment Program Area

2002 Adopte
Expenditures

Development and Environmental Services

DEVELOPMENT & ENVIRONMENT SVCS	35,506,913	337.00	29,855,535	249.50	30,690,462	240.50
	35,506,913	337.00	29,855,535	249.50	30,690,462	240.50

Natural Resources

PARKS & RECREATION/CJ	414,969	3.00	434,547	3.00	0	0
PARKS & RECREATION	25,566,341	238.47	16,381,008	153.93	0	0
PARKS & RECREATION 2004 LEVY	0	0	0	0	19,356,220	159.93
WASTEWATER TREATMENT DIVISION	92,044,850	575.70	84,440,046	579.70	84,700,000	596.60
SW POST CLOSURE LF MAINT	2,735,095	0	3,366,549	0	6,416,590	0
RIVER IMPROVEMENT	3,446,958	12.50	3,597,791	11.50	4,454,083	11.50
SURFACE WATER MGT FUND	38,962,638	346.60	37,975,779	337.39	39,498,670	338.10
RURAL DRAINAGE	4,288,940	0	4,680,378	0	4,477,848	0
NOXIOUS WEED FUND	949,173	6.00	1,081,743	6.00	1,097,324	6.00
YOUTH SPORTS FAC GRANT FUND	731,819	1.00	652,040	1.00	654,451	1.00
INTERCOUNTY RIVER IMPROVEMENT	49,484	0	50,096	0	48,849	0
SOLID WASTE OPERATING	88,481,420	461.55	87,646,230	477.38	92,828,823	422.52
DNRP GIS INTERNAL SVC FUND	3,258,335	28.00	3,325,335	31.00	3,398,884	31.00
WQ FUND CAPITAL TRANSFERS	19,580,000	0	34,821,000	0	0	0
	280,510,022	1,672.82	278,452,542	1,600.90	256,931,742	1,566.65

Transportation

STORMWATER DECANT PRGM	596,783	0	524,449	0	514,818	0
ROADS	60,049,264	601.70	60,779,590	605.70	63,955,707	596.70
PUBLIC TRANSPORTATION	378,548,339	3,708.49	334,495,008	3,725.26	346,389,715	3,705.69
AIRPORT	12,223,441	52.50	10,404,357	52.50	11,287,595	52.50
TRANSIT REVENUE FLEET REPL	7,480,658	0	9,950,151	0	13,270,763	0
WTR POLLUTN CNTRL EQPT	2,267,470	0	1,838,528	0	2,322,418	0
PUBLIC WORKS EQUIP RENTAL	10,009,555	51.00	11,638,902	53.00	10,535,780	54.00
MOTOR POOL EQUIP RENTAL	10,032,412	21.00	11,787,046	21.00	9,099,399	21.00
	481,207,922	4,434.69	441,418,031	4,457.46	457,376,195	4,429.89

Total Physical Environment

797,224,857	6,444.51	749,726,108	6,307.86	744,998,399	6,237.04
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